RPO Technical Coordinating Committee  
October 8th, 2015 – 10:00 A.M., Land of Sky Regional Council  
Minutes

Attendance:
Josh Freeman  Joel Setzer  Rick Tipton
Brendan Merithew  Vicki Eastland  Zia Rifkin
Kris Boyd  Erica Anderson  Mark Burrows
Denise Braine  Karen Kiehna  Lyuba Zuyeva
Elizabeth Teague  Jeff Wells  David Foster

WELCOME AND HOUSEKEEPING
Josh Freeman called the meeting to order at approximately 10:00am and introductions followed.

Agenda Approval/Modifications
Erica Anderson moved to accept the agenda without modification. Joel Setzer seconded and the motion carried without further discussion.

PUBLIC COMMENT
Josh Freeman called for any public comment. Hearing none; he closed the public comment period.

CONSENT AGENDA
Mark Burrows moved to approve the Consent Agenda consisting of the minutes from the RPO-TCC August meeting. A second was provided by Joel Setzer and the motion carried upon a vote.

RPO BUSINESS

Review Changes to LOSRPO SPOT 4.0 DRAFT Project List
Vicki Eastland presented the changes to the SPOT 4.0 Draft Project List. She shared that the changes were very minor and presented for TCC members’ information only as the TAC will be reviewing the list at the end of this month. Vicki Eastland proceeded to outline those modifications with the TCC.

Adopt LOSRPO 2016 Meeting Schedule
Vicki Eastland shared the proposed LOSRPO TCC meeting schedule for 2016. She communicated that going forward; there is a need to talk with the TAC folks as there has been an issue with having quorum at those meetings. Some TAC members have noted conflicts with the current meeting time and a discussion may be undertaken to determine if the meeting time should be changed to allow for better attendance.

Denise Braine asked if the TAC members had alternates and it was shared that not all of them do but that would be addressed including the ethics requirements to be a voting member.

Mark Burrows moved to accept the LOSRPO 2016 meeting schedule as presented. The motion was seconded by
Joel Setzer and was approved upon a vote and without further discussion.

**LOSROPO DRAFT Prioritization Methodology**
Vicki Eastland shared the LOSROPO will receive 1100 local input points to assign for both regional impact projects and division needs projects which was the same as last year. She explained the proposed assignment of points, and shared both the Highway and Bike and Pedestrian Project scoring tables. Discussion occurred about the data used for existing employment and projected job growth. Vicki Eastland shared that job centers are not the only important criteria used for rural areas. Existing jobs and projected job growth will be scored as well as critical destinations (Critical education, health care, grocery/retail, recreation/entertainment destinations) will be taken into account as well. Mark Burrows requested lowering both the existing jobs and projected jobs to a maximum of 25 in the 5 point category. The procedure to score safety was discussed, it was decided that the Safety Score provided by the SPOT office would be used and the could also function as a means of tie breaking in the event projects scored the same.

Joel Setzer moved to approve the proposed Prioritization Methodology with the modifications to adjust criteria as well as the safety methodology as discussed and to forward those to the LOSROPO TAC for consideration. Karen Kiehna seconded and as all were in favor the motion carried without further discussion.

**REGULAR UPDATES**
NCDOT Division 13 and 14 updates  
Transportation Planning Branch Updates  
Subcommittee/Workgroup Reports and Staff Updates and Housekeeping  
Legislative Updates

Lyuba Zuyeva announced that Lauren Blackburn will be in town prior to the Statewide Bike Summit taking place on October 29th.  
Josh Freeman shared that Brevard has broken ground on a new greenway section and has also officially began the process to look at improvements to Ecusta Road.

**ADJOURNMENT**
With no further business before the LOSROPO TCC, Denise Braine moved for adjournment and the meeting stood adjourned.