

Land of Sky Regional Council  
August 24, 2016  
Regular Meeting



*Please mute all electronic devices, including cell phones, laptops, tablets, and recorders. Also, Delegates are requested to state their names when moving on orders of business. Thank you!*

**AGENDA**

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Modification and Approval of Agenda
- VI. Public Comment
- VII. Recognition of Special Guests
- VIII. Chairman's Comments and Roundtable
- IX. Approval of Minutes from the June Regular Meeting
- X. Consideration and Approval of Consent Agenda Items
  - A. July FY2016 Treasurer's Report
- XI. Presentations/Recognition
  - A. Legislative Recap and Projects - Steve Metcalf, The Policy Group
  - B. Award Nominations for the 2016 Annual Banquet - Christina Giles, Communications and Administrative Services Coordinator
- XII. Old Business
- XIII. New Business
- XIV. Executive Director's Report
  - A. Open House Follow-Up
  - B. Annual Banquet
  - C. September 28<sup>th</sup> Board of Delegates Meeting
- XIV. Important Dates
- XV. Adjournment



## BOARD OF DELEGATES AGENDA ITEM

- Subject:** June Board of Delegates Meeting Minutes
- Item Number:** IX. Approval of Minutes from the June Regular Meeting
- Responsible Party:** Zia Rifkin, Administrative Services
- Attachment(s):** Minutes from the meeting of June 2016
- Background:** Attached is the June 2016 Board of Delegates meeting minutes
- Staff Recommendation:** Recommend acceptance of the June meeting minutes.
- Suggested Motion(s):** Move to approve the June meeting minutes as submitted

Meeting of  
Land of Sky Regional Council Board of Delegates  
June 25, 2016

Minutes

- I. Call to Order – Chairwoman Mennella called the meeting to order at 1:00pm.
- II. Invocation – The invocation was given by George Goosmann.
- III. Pledge of Allegiance – All stood as the Chairwoman led the Delegates in the Pledge of Allegiance.
- IV. Roll Call - The roll was called by George Goosmann. The following members were present: Denise Braine, Grady Hawkins, Larry Rogers, Matt Wechtel, Charlie Landreth, Gwen Wisler, George Goosmann, Jonathan Kanipe, Larry Harris, Anne Coletta, Bob Davy, Barbara Volk, Dona Mennella, Darhyl Boone, Patrick Fitzsimmons, Brenda Mills, John Mitchell, Shelia Norman (ph), George Morosani, Charles Dickens (ph), and Kathe Harris. The following guests were present: Stedman Smith. It was announced that a quorum was present.
- V. Modification and Approval of Agenda – George Morosani moved to approved the Agenda with no modifications. Brenda Mills seconded the motion which carried without further discussion.
- VI. Public Comment -
  - A. FY 2016/2017 Budget Hearing – Chairwoman Mennella opened the Public Hearing for the FY 2016/2017 Budget Ordinance. No public comment was received and the public hearing for the FY16/17 Budget Ordinance was closed.
- VII. Recognition of Special Guests – Chairwoman Mennella recognized Matt Wechtel, Madison County Commissioner and alternate Delegate for the county to LOSRC's Board of Delegates.
- VIII. Chairman's Comments and Roundtable – John Mitchell –shared that Henderson County had its final budget hearing and the budget is passed in the county. There was a five cent increase in the property tax rate in order to purchase ambulances, provide for increases to deputies salaries, etc. A lot of capital projects are moving in Henderson County right now including the joint training facility for BRCC and Pardee Hospital. Planning is underway for a new Hendersonville hospital which will be placed where the current hospital is located. The county is going through the programming phase now to determine what that development will look like. Charlie Landreth- shared that the City of Brevard passed a budget that is revenue neutral- the property tax rate went up, but most property appraisals went down. Barbara Volk- shared that in the City of Hendersonville, Rhythm & Brews has moved to South Main Street and it's had its biggest crowd yet. Music on Friday nights and dancing will be starting up on Monday nights. Dona Mennella- shared that the Town of Laurel Park passed its budget and there was no increase in the tax rate. Jonathan Kanipe- shared that the Town of Biltmore Forest is sharing an intern with Laurel Park and he introduced Stedman Smith who also attends Appalachian State University. An architect has been selected for the Public Works Building and the July 4<sup>th</sup> picnic is coming up. Bob Davy- shared that the Town of Fletcher has passed its budget with no tax increase. Kathe Harris- announced that the Regional Aging Advisory Council is meeting in Transylvania County at Care Partners Adult Day Services on Thursday, July 18<sup>th</sup>. Brenda Mills- shared that part of her role with the City of Asheville is facilitating the Minority Business Program- for the upcoming fiscal year, funds have been allocated in the City's budget to provide for an Equity Program. The City is moving forward to look at equity in all areas. More details will be shared in the near future. Gwen Wisler- shared that the City of Asheville passed its budget with no increase in property taxes but some fee increases. The City is also looking at a Bond Referendum which if the City goes forward with that will be on the November ballot. Anne Coletta- shared that in the Village of Flat Rock the budget is passed with no tax increase; funds have also been provided to extend the trails in the park during the upcoming fiscal year and the ice cream social was a great success. Larry Harris- shared that the Town of Black Mountain passed its budget with no tax increase.

The Town is also busy with buildings going up. Patrick Fitzsimmons- shared that the Town of Weaverville passed its budget with a two-cent tax increase. Matt Wechtel- shared that Madison County will be passing its budget Thursday night and it is expected that will be done without any increase in taxes or fees. Also, the county is working on two significant projects within the school system- one is a new early college. Madison County is very proud of its early college program.

- IX. Approval of Minutes from the May Regular Meeting - George Goosmann moved to approve the minutes of the June meeting as submitted. George Morosani seconded and the motion carried without further discussion.
- X. Consideration and Approval of Consent Agenda Items – Consent Agenda items consisting of: A. June FY2016 Treasurer's Report were presented for consideration. Kathe Harris moved to approved the Consent Agenda as presented. Bob Davy seconded and the motion carried without further discussion.
- XI. Presentations/Recognition
- XII. Old Business
- XIII. New Business -  
A. FY 2016/2017 Budget Adoption – Justin Hembree shared that the proposed FY 2016/2017 Budget Ordinance has been distributed and it is the same budget that was presented at last month's meeting. He provided an overview of the total budget which included Revenue/Expenditure details for the entire organization- Aging Programs have the largest share of the funds that come into LOSRC. Workforce Development (WFD) and Economic and Community Development (ECD) funds are the next largest share of funds that come to the organization. As a regional COG, LOSRC has no taxing powers and the organization relies on federal and state funds. Operations for the organization are more of a direct budget- money in/money out through contracts or through the provision of programs operated directly by LOSRC. The one budget that fluctuates quite a bit from year to year is the ECD Department; some years there may a high level of grant funds. As grants go away, revenues and expenditures slow down. In response to a typo being pointed out, Justin Hembree communicated that if it is the Board's pleasure to approve the Budget Ordinance for FY16/17, the typo will be corrected.  
Bob Davy moved to approve the FY 2016/2017 Budget Ordinance as presented. Kathe Harris seconded and the motion carried without further discussion.
- XIV. Executive Director's Report -  
A. July 27<sup>th</sup> Barbecue and Open House – Justin Hembree shared that there is not normally a Board of Delegates meeting in July. It has been awhile since the organization held an open house, now one is planned for July 27th. The event will begin at 12noon with a barbecue with the open house beginning at 2:00pm. Everybody is invited and the event is open to the public. It's planned to be a very casual event.  
B. Introduction of New Staff – Erica Anderson introduced Linda Holt to the Board. Linda is the new Senior Community Service Employment Program (SCSEP) program coordinator.  
C. Photo Contest – LOSRC, to commemorate its 50<sup>th</sup> Anniversary is holding a photo contest. A prize will be awarded to the top winner. More information is available on the LOSRC homepage. Depending on the number of entries, the deadline to submit photos may be extended past July 1<sup>st</sup>.  
D. Annual Banquet – Justin Hembree shared that the Annual Celebration this year will be held on Wednesday, October 12<sup>th</sup>. The event will be held at Highlands Brewery's Event Center. More information will be coming out soon.  
E. NC City & County Managers Conference - the conference is underway. There will be golf tournament the morning of June 23<sup>rd</sup>.
- XIV. Important Dates – The Barbecue and Open House will be held on Wednesday, July 27<sup>th</sup> from 12:00pm until 6:00pm. The next Board of Delegates meeting is Wednesday, August 24<sup>th</sup> at 1:00pm.

XV. Adjournment – George Goosmann moved to adjourn the meeting. The motion received a second and the meeting stood adjourned,



## BOARD OF DELEGATES AGENDA ITEM

- Subject:** July FY2016 Treasurer's Report
- Item Number:** X. Consent Agenda, Item A
- Responsible Party:** Vickie Thomas, Finance Director
- Attachment(s):** July FY2016 Treasurer's Report
- Background:** Attached is the July FY2016 Treasurer's Report. The report outlines year-to-date revenues and expenditures. Also included is cash balance information, fund balance reporting, and member dues information.
- Staff Recommendation:** Recommend acceptance of July's FY2016 Treasurer's Report.
- Suggested Motion(s):** The Treasurer's Report, if not pulled, will be accepted as part of the motion to approve the Consent Agenda.

**Land of Sky Regional Council  
Treasurer's Report  
July, 2016**

	<u>Amount</u>	% of Budget
<b><u>YTD Report of Receipts &amp; Expenditures</u></b>		
Total Annual Budget	<u>\$ 13,298,905</u>	
Year-to-Date Revenues	\$ 684,083	5.14%
Year-to-Date Expenditures	(255,653)	1.92%
Grant/Contract Cash Balance	<u>\$ 428,430</u>	
Year-to-Date Target Percent		8.33%

**Cash Balance Report**

Total Cash Balance at 7/1	\$ 1,749,337
Cash Received during month	889,675
Cash Expenditures for month	<u>(1,406,909)</u>
Total Cash Balance at 7/31	<u>\$ 1,232,103</u>

**Fund Balance Report at 6/30/15 (Audited)**

Unassigned	\$ 421,440
Restricted-Stabilized by State Statute	683,850
Total Fund Balance	<u>\$ 1,105,290</u>

**Assessments (Dues) Report**

YTD Billed to Member Governments, 1st quarter	\$ 54,573
Collected to Date	(46,720)
Balance Due	<u>\$ 7,853</u>



## COUNCIL AGENDA ITEM

**Subject:** Legislative Recap and Projections

**Item Number:** XI. Presentations/Recognition; Item A.

**Responsible Party:** Steve Metcalf & Justin Hembree

**Attachment(s):**

**Background:** Steve Metcalf will provide the Board of Delegates with a recap of the most recent legislative session and take a look at what may be on the horizon in relation to the NC General Assembly.

**Staff Recommendation:**

**Suggested Motion(s):**





## COUNCIL AGENDA ITEM

**Subject:** Award Nominations for the 2016 Annual Banquet

**Item Number:** XI. Presentations; Item B.

**Responsible Party:** Christina Giles, Communications and Administrative Services Coordinator

**Attachment(s):** Nomination Forms for: The Charles H. Campbell Regional Leadership Award; The Robert G. Parrish Intergovernmental Relations Award; Friends of the River Awards; and the Kathleen Godwin Cole Award

**Background:** Nominations for the four awards are requested before September 16, 2016

**Staff Recommendation:** N/A

**Suggested Motion(s):** N/A Presented for Information and Distribution

339 New Leicester Hwy., Suite 140  
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### **Announcement: August 18, 2016**

Nominations are now being accepted for two awards to be presented at Land of Sky Regional Council's Annual Banquet on October 12, 2016.

#### **THE CHARLES H. CAMPBELL REGIONAL LEADERSHIP AWARD**

This award may be given **only** by the Council's Executive Committee. The award was established in 1983 in the name of the four-time Council Chairman and long-time Brevard Mayor, who received a national award for regional leadership in 1977. It may be given annually to one Council member who has made a major long-term contribution to the Council and its governance.

#### **THE ROBERT G. PARRISH INTERGOVERNMENTAL RELATIONS AWARD**

This award, also presented at the discretion of the Council's Executive Committee, is to an elected or appointed official who has made significant contributions to improve intergovernmental cooperation within the region. This award honors the memory of the late Council Chairman and long-time Fletcher Mayor Robert Parrish, who received the 2000 NC Intergovernmental Relations Award.

Q: When is the deadline?

**A: Nominations must be received by Friday, September 16, 2016.**

Q: Where do I send my nomination?

**A: Please email nominations forms to [christina@landofsky.org](mailto:christina@landofsky.org) or fax to 828.251.6353.**

**You may also mail nomination packets to:**

Regional Award Nominations  
Land of Sky Regional Council  
339 New Leicester Hwy, Suite 140  
Asheville, NC 28806

**NOMINATION FORM**  
**LAND OF SKY REGIONAL COUNCIL AWARDS**

Deadline for submission is Friday, September 16, 2016. Awards will be presented at the 2016 Land of Sky Regional Council Annual Banquet on Wednesday, October 12, 2016.

***Please circle the award for which you are submitting a nomination:***

Robert Parrish Award

Charles Campbell Award

Note: Before completing, please refer to the attached document for award criteria.

Name of Nominee (individual or organization):

Address:

Phone Number(s):

Describe major area(s) of accomplishment for person or organization:

List of leadership/responsibilities for the nominee as they relate to their accomplishments:

Describe traits of leadership exhibited by the nominee which were instrumental in his/her regional accomplishments:

Describe obstacles (if any) which nominee faced in this accomplishment and how these were overcome:

Describe importance or impact of the above to the Region (Buncombe, Henderson, Madison and Transylvania Counties) or the multiple jurisdictions involved (for Parrish award):

Additional Comments:

Note: You may enclose no more than two newspaper articles, supportive letters or other documentation to support the nominee's credentials for this award.

Name of person making nomination:

Signature:

Address:

Phone Number:

## **THE CHARLES H. CAMPBELL REGIONAL AWARDS**

1984	Roy M. Trantham, Asheville
1985	William M. Ives, Transylvania County
1986	James T. Ledford, Madison County
1987	John J. Carter, Laurel Park
1988	Norma T. Price, Asheville
1990	Cornelius Hunt, Brevard
1992	Fran Waser, Transylvania County
1993	Gene Rainey, Buncombe County
1995	Vollie G. Good, Henderson County
2000	Robert F. Parrish, Sr.
2001	Fred H. Niehoff, Jr.
2003	Jerry Plemmons
2004	David Gantt
10/2004	Eliza Graue
2005	Raymond D. Miller, Transylvania County
2007	Charles "Pal" Grimes – Biltmore Forest
2008	Rodney Locks, Councilman for City of Brevard
2009	Eddie Fox
2010	Chuck McGrady
2012	Joe McKinney
2015	Phil Monk

## **ROBERT G. PARRISH INTERGOVERNMENTAL RELATIONS AWARD**

2001	Fred H. Niehoff, Jr.
2002	C. Thomas Sobol, Jr.
2003	James Westbrook
2004	Arthur "Artie" Wilson
2005	NC Representative Raymond Rapp, Madison County
2006	NC Representative Wilma Sherrill, Buncombe County
2007	Chris Carter
2008	David Young
2009	Trudi Walend
2010	Mark Burrows
2012	Letta Jean Taylor
2015	Bob Davy

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## The 39<sup>th</sup> Annual Friends of the River Awards

Land of Sky Regional Council is currently seeking nominations for the 39<sup>th</sup> Annual *Friends of the River* awards. The purpose of the award is to recognize individuals, private organizations, civic groups, and/or public agencies that have made a significant contribution toward the restoration and enhancement of the French Broad River (or tributaries) as a recreational, economic, or cultural resource.

We need your help in identifying deserving candidates to be recognized as *Friends of the River*. Recipients of the award will be honored during Land of Sky's Annual Banquet on October 12, 2016 at the Highland Brewing Company.

Each award winner will receive a framed certificate as well as a copy of Wilma Dykeman's novel, *The French Broad*. In addition, the award recipients are treated to a complimentary dinner.

Information on the award winners will be sent to local newspapers so they will receive recognition in their hometowns and throughout the region.

To nominate an individual or organization for the *Friends of the River* award, simply return the enclosed nomination form to Land of Sky Regional Council before September 16, 2016.

You may return the form by ground mail, fax, or email to:

Friends of the River Nominations  
Attn: Christina Giles  
339 New Leicester Hwy, Suite 140  
Asheville, NC 28806  
Fax: 828-251-6353  
Email: [christina@landofsky.org](mailto:christina@landofsky.org)

A list of past award winners is enclosed along with a description of the awards criteria.

## **FRIENDS OF THE RIVER AWARDS CRITERIA**

The Friends of the River Award may be presented annually to persons, private organizations, civic groups, and public agencies who have made a significant contribution toward the restoration and enhancement of the French Broad River (or tributaries) as a recreational, economic, and cultural resource for the residents of Buncombe, Henderson, Transylvania, and Madison counties.

Contributions that may be recognized are those which:

- (1) create a community awareness of the river
- (2) provide legislative, technical, or funding support for river improvement projects
- (3) stimulate or use citizen volunteers for river improvement, and
- (4) further an understanding of the river as a natural resource.

### **Past Award Winners:**

(1977)

Transylvania County Water Resources Board, Black Mountain/Swannanoa Jaycees, Tennessee Valley Authority, League of Women Voters, Environmental Protection Agency (EPA), Senator Cecil Hill, Congressman Lamar Gudger, Hendersonville Times-News, Asheville Citizen –Times, Transylvania Times

(1978)

Quality Forward, Upper French Broad River Defense Association, WLOS-TV, Buncombe County Parks and Recreation Department, Department of Natural Resources and Community Development-(State)

(1979)

Appalachian Magazine, North Carolina State Trails Committee

(1980)

Wilma Dykeman, Olin Corporation, Bill Stokes, Frank Fitzsimmons

(1981)

Bill Moore, Wildlife Resources Commission, Bob Watts

(1982)

John Higdon, Brad Howarth, N. C. Div. of Environmental Management

(1983)

Jean Webb, Sarah Upchurch, Carolina Wilderness Adventures, French Broad Rafting Company, Nantahala Outdoor Center

(1984)

Warren Wilson College Environmental Education Department, Pepsi Cola, Karl Zedell, Asheville Parks and Recreation Department, Marshall News-Record

(1985)

Representative Martin L. Nesbitt, LaRue Bollick, Ester Wesley, Bess Baird, Mountain Valleys RC&D Council, Ruth Gregory

(1986)

Marjorie Lockwood, Zippy Boat Works, Curt Crowhurst, Buncombe County Board of Commissioners, Bill Allen, Metropolitan Sewerage District, Leah Karpen, Asheville-Buncombe YMCA

(1987)

Lee Reading, Representative Marie Colton, E. Emmons Corcoran, Wenoca Sierra Club, Walter Boland

Eben, James and Mac Morrow

(1988)

WNC Muskie Club, Dick Schuler, WWNC-Radio, Robert Hemsath, First Federal S&L Association

(1989)

Ralph Wilson Plastics, Carolina Power & Light Company, Land-Of-Sky Chapter of Trout Unlimited, Ann Whisenhunt, Bob Grasso

(1990)

Norma Price, French Broad Riverfront Planning Committee, Bob Kendrick, Rex Hoffman, French Broad River Foundation

(1991)

Richard Fry, Carolina Power & Light, Luther Smith, Charles Patton

(1992)

Linda Taylor, Karen Cragolin, David Whitmire, John Wortsell, Glenn Goodrich, Michael and Kay Rapier

(1993)

Bob Caldwell, Mark Hopey, Bill Thomas, Doug Moon, Janie Wilson, Richmond Hill Inn

(1994)

Ed Metz, Transylvania Co Soil & Water Conservation District, Debbie Whitmire, Water Efficiency Task Force & Staff of ABWA, Clean Water Fund of NC, Environmental & Conservation Organization of Henderson County, Madison County League of Women Voters, Madison County Chamber of Commerce

(1995)

Jane Threatt-Morgan of Madison County, Marge Turcot - Volunteer of Riverlink

Richard Black - Golden K Kiwanis, David and Melanie Donnell - Southern Waterways

Rick Pangle - Transylvania Co. Parks & Recreation, F. Edward Broadwell - Clyde Savings Bank

(1996)

Peggy Brazell, Marylyn Seyler, Michael Arrowood, Sandy Melton, Bill Lyday

(1997)

Don Funderud, Pisgah Chapter of the Sierra Club, Hugh Koontz, Pigeon River fund, Sam Cathey, Marie Jeanne Cadgene and Narcisse Cadgene

(1998)

Wilma Dykeman Stokely, Bob Carter, Rick Morgan, Brevard College Voice of the Rivers, UNC-A Environmental Quality Institute, NC General Assembly

(1999)

Stella Trapp, Slim Ray, Partners of Riverside Business Park, John Humphrey, Madison County, Bill Baum

(2000)

Ms. Renee Kumor, Fullam Dairy Farm (Daryl Fullam), Poplar Hollow Farms (Charles Bryson), Marshall Beautification Committee (Ms. Pat Blackwell), Cross Creek Foundation (Fritz Mueller), Elisha Mitchell Audubon Society

(2001)

Russell Blevins, Margie Maxwell, Jim Coman, Jere Brittain, Morrithel Meadows Farm, Clean Water Management Trust Fund

(2002)

Blue Ridge Metals, Franklin Anderson, Eric Caldwell/Tran CES, Lee Hobbs, Marilyn Westphal – UNCA, Robert Shepherd

(2003)



Ed and Joy MacFadyen Bulluck, The Times-News, Carolina Mountain Land Conservancy, Mike Cody and the Environmental Staff of the Ecusta Corporation, Nantahala Outdoor Center French Broad River Outpost Staff.

(2004)

Dennis Honnold of Henderson County, Van Wingerden International in Mills River, Dr. Larry Ragsdale of Brevard College, Burline Pullin of TVA, Stephanie Wilds of Black Mountain, Patten Seed Company – Jim Roquemore.

(2005)

Rob Pew of Buncombe County, Frank Blazey of Henderson County, Dr. Tom Burnet of Buncombe County, Phil Gibson of Buncombe County, The Sticpewich Family of Buncombe County, and The WNC Legislative Delegation.

(2006)

Bob Twomey of Transylvania County, Scott Richards of Buncombe County, Michelle Skeele of Henderson County, Rick Maas of Buncombe County, Muddy Bottom Hunt Club of Henderson County, Jeff Parker of Transylvania County.

(2007)

Jim and Sharon Spicer of Henderson County, Heath White of Madison County, Mary Leonard White of Black Mountain, Dr. William T. Garrison of Henderson County, Buncombe County Commissioner David Gantt, Bob Caldwell, and Jim Stokoe

(2009)

Carol Hamlin Sams of Transylvania County, Jon Calabria of Buncombe County, The Beech Glen Community Center of Madison County, The Buncombe County Board of Commissioners, and James E. Brazell of Buncombe County

(2010)

RENCI at UNC Asheville of Buncombe County, John Hornstein of Madison County, Richard T. Hall of Buncombe County, The Z. Smith Reynolds Foundation, Katherine Taylor of Transylvania County, and The Blue Ridge Parkway

(2011)

Denise Snodgrass of Buncombe County, Henderson County Erosion Control Program, Everett Farms of Transylvania County, Black Mountain Greenways Commission, Rob Pulleyn of Madison County, and Forrest Westall

(2012)

Margie Eblen, Volunteer at RiverLink, AmeriCorps and Project Conserve, Rick Burt of Henderson County, Jerry Stone from Transylvania County, PSNC Energy, and Meredith Newman from Mars Hill

(2013)

Susan Roderick, Executive Director of Asheville GreenWorks; Jim and Barbara Volk, Henderson County; Blue Heron Whitewater; Sierra Nevada, New Belgium, Oskar Blues and the Asheville Brewers Alliance; and William M. Ives, Transylvania County

(2014)

Doreen Blue, Environmental and Conservation Organization; Susan Brown, Transylvania County Natural Resources Council; Tom Massie, NC Clean Water Management Trust Fund; Elizabeth and Bill Mayes & Gayle and Virginia Ramsey, Land Owners; The Mars Hill Stormwater Demonstration Project

(2015)

Dr. Chris Lechner; Steve Troxler, NC Commissioner of Agriculture; Tim Richards, WNC Community Foundation; Henderson County Parks and Recreation Department

**NOMINATION FORM  
FRIENDS OF THE RIVER**

Name of Nominee (individual or organization):

Address:

Phone Number(s):

Email:

Please explain why this person/organization should be considered for recognition as a *Friend of the River*. (Refer to the enclosed awards criteria and list of past award winners. You may attach additional narrative information, newspaper articles, or other evidence of the nominee's contributions to the restoration and enhancement of the French Broad River or its tributaries.)

Name of person making nomination:

Signature:

Address:

Phone Number:

**Mail, fax, or email your nomination before September 16, 2016 to:**

Friends of the River Nominations

Attn: Christina Giles

Land of Sky Regional Council, 339 New Leicester Hwy, Suite 140, Asheville, NC 28806

Fax: 828. 251.6353

Email: [christina@landofsky.org](mailto:christina@landofsky.org)

Thank you for your help to recognize the Friends of the French Broad River!

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f: 828.251.6353 | w: landofsky.org



August 17, 2016

**Re: Annual Kathleen Godwin Cole Award**

Dear Friend of the Council:

Do you know a volunteer whose leadership and service deserves regional recognition? *The Kathleen Godwin Cole Award* was established in 1990 in memory of Kathleen Godwin Cole who served for several years on the Council's Advisory Council on Aging and was Chairman of its Contractor Relations Committee. She was also Chairman of the Buncombe County Domiciliary Home Community Advisory Committee for several years.

This award is given annually to one Land of Sky Regional Council volunteer, aged 55 or better, who has made a major contribution to our region. Nominees need to be from or serve a Region B County - Buncombe, Henderson, Madison or Transylvania.

Below you will find a nomination form for you to complete and send back to us. The deadline for nominations is ***Friday, September 16, 2016***. The award will be presented during Land of Sky's Annual Banquet on October 12, 2016 at the Highland Brewing Company. Members of the board include Regional, City and County leaders and officials. All that are nominated will be invited to the Banquet.

You may return the form by ground mail, fax, or email to:

Kathleen Godwin Cole Nominations

Attn: Christina Giles

339 New Leicester Hwy, Suite 140

Asheville, NC 28806

Fax: 828-251-6353

Email: [christina@landofsky.org](mailto:christina@landofsky.org)

Please contact me if you have any further questions. Thank you in advance.

Sincerely,

*LeeAnne Tucker*  
LeeAnne Tucker

Director of Aging and Volunteer Services

**NOMINATION FORM**  
**KATHLEEN GODWIN COLE AWARD**

**Instructions:**

1. Save this document to your computer.
2. Type information into shaded areas.
3. Once completed save again.
4. Send in the form via mail, fax or email.

**Criteria:** Must be a volunteer through Land of Sky Regional Council; 55 years of age or better; reside in and perform volunteer service in Buncombe, Henderson, Madison, or Transylvania County; and has made a major contributions and/or impact to Western North Carolina.

**Nominee Contact Information**

Name of Nominee (older adult volunteer):

Address:

Phone Number (s):

Email:

1. Describe major area(s) of volunteer contributions:
  
  
  
  
  
  
  
  
  
  
2. Describe importance of impact of the above to the Region (Buncombe, Henderson, Madison and Transylvania Counties):
  
  
  
  
  
  
  
  
  
  
3. List of leadership/responsibilities for the nominee which relates to the accomplishments:
  
  
  
  
  
  
  
  
  
  
4. Describe traits of leadership which were instrumental in his/her accomplishments:

**5. Describe obstacles (if any) which nominee faced in this accomplishment and how these were overcome:**

**Other Comments:**

**Note:** You may enclose no more than two newspaper articles, supportive letters, or other documentation to support the nominee's credentials for this award.

**Name of person making nomination:**

Name:

Signature:

Address:

Phone Number:

Email:

**Mail, fax, or email your nomination before September 16, 2016 to:**

Kathleen Godwin Cole Nominations

Attn: Christina Giles

Land of Sky Regional Council, 339 New Leicester Hwy, Suite 140, Asheville, NC 28806

Fax: 828.251.6353

Email: [christina@landofsky.org](mailto:christina@landofsky.org)



## BOARD OF DELEGATES AGENDA ITEM

- Subject:** Executive Director's Report
- Item Number:** XIII. Executive Director's Report
- Responsible Party:** Justin Hembree, Executive Director
- Attachment(s):**
- Background:** The following items will be presented as part of the Executive Director's Report:
- A. Open House Follow-Up
  - B. Annual Banquet
  - C. September 28<sup>th</sup> Board of Delegates Meeting
- Staff Recommendation:** N/A.
- Suggested Motion(s):** N/A