

Land of Sky Regional Council
June 27, 2018
Regular Meeting



Please mute all electronic devices, including cell phones, laptops, tablets, and recorders. Delegates are requested to state their names when moving on orders of business. Thank you!

AGENDA

Special Presentation – Next Generation Network West (NGNW) Project (12:45pm)

- I. Call to Order (1:15pm)
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Modification and Approval of Agenda
- VI. Public Hearing
- VII. Recognition of Special Guests
- VIII. Chairman's Comments and Roundtable
- IX. Approval of Minutes from the May Regular Meeting
- X. Consideration and Approval of Consent Agenda Items
 - A. May FY 2018 Treasurer's Report
- XI. Presentations/Recognition
 - A. North Carolina Department of Insurance:
Office of the State Fire Marshall – Shannon Bullock
Health Insurance – Jacquie Buttles
- XII. Old Business
 - A. Fiscal Year 2018/19 Budget Ordinance Adoption
- XIII. New Business
- XIV. Executive Director's Report
 - A. Annual BBQ & Open House
 - B. Strategic Planning Workgroup
 - C. Outreach Update
- XIV. Important Dates
 - A. Annual BBQ & Open House – July 25, 2018- 12:00pm
 - B. Next Board Meeting- August 22, 2018 (No Board Meeting in July)
- XV. Adjournment



BOARD OF DELEGATES AGENDA ITEM

- Subject:** May Board of Delegates Meeting Minutes
- Item Number:** X. Approval of Minutes from the May Regular Meeting
- Responsible Party:** Zia Rifkin, Administrative Services
- Attachment(s):** Minutes from the May 2018 Meeting
- Background:** The May 2018 meeting had a quorum to conduct business and the minutes include a recap of the special presentation from NCDOT, the Program Spotlight on the Ombudsman Program with the Area Agency on Aging, and the presentation of the LOSRC Fiscal Year 2018/2019 proposed Budget under new business.
- Staff Recommendation:** Recommend acceptance of the May 2018 meeting minutes.
- Suggested Motion(s):** Move to approve the May minutes as submitted

**Meeting of
Land of Sky Regional Council Board of Delegates
May 23, 2018**

Minutes

Special Presentation – Lyuba Zuyeva, MPO Director, shared information about the role of transportation planning organizations in the state. She noted that there are 19 such organizations for metropolitan transportation-planning and 18 rural transportation planning agencies. The North Carolina Department of Transportation (NCDOT) has 14 Divisions throughout the state. Divisions 13 and 14 cover the LOSRC transportation region, which also includes Haywood County. The French Broad River Metropolitan Planning Organization (FBRMPO) undertakes transportation planning for urbanized areas and the Land of Sky Rural Planning Organization (LOSRPO) handles rural transportation planning. Lyuba Zuyeva explained the planning bodies' relationship with NCDOT around transportation investments and shared that LOSRC is the Lead Planning Agency (LPA) for FBRMPO and LOSRPO. She introduced NCDOT Division 13 staff Brendan Merithew and Division 14 staff Steve Williams who provided updates on transportation projects in both of the transportation-planning regions.

Brendan Merithew shared updates on transportation projects in Buncombe and Madison Counties that are in the State Transportation Improvement Program (STIP). Current projects include Mills Gap Road (ties into US 25) widening. He noted that the transportation planning process includes public meetings and opportunities for public comment and input. Brendan Merithew shared about the US 70 project in Buncombe County that includes bike lanes but does not include improvements to the Blue Ridge Parkway. He shared about the Blue Ridge Road Interchange in Black Mountain, which would provide access for Avadim and might help the Ingles warehouse. The project should alleviate freight traffic through the Town. The New Stock Road project (where I-26 is located) is for reconfiguration to alleviate traffic backups and reduce minor accidents. He noted that the Fairview Road project, down to NC 81 and back toward Biltmore (and eventually to Amboy Road) provides modernization and widening with bicycle amenities and sidewalks where applicable. He shared about the first portion of the Patton Avenue project, which is for restriping; the next portion of the project will move farther up New Leicester Highway. He also addressed portions of the I-26, widening that has funding for Sections B and C. He noted that Section A is currently unfunded but is in prioritization with the potential for funding in this round. In addition, Brendan Merithew shared about the Crossroads Parkway project in Madison County, which has preliminary engineering (PE) currently funded and underway. He also reviewed projects that are currently in prioritization and have the potential for funding in this round including improvements to US 25/70 in Madison and Buncombe Counties and a proposed Spring Creek Connector in Madison County, among other projects.

Discussion occurred about the Mills Gap Road widening project and Brendan Merithew shared that the Sweeten Creek Road widening is coordinated with that project.

Steve Williams, Planning Engineer for Division 14 shared information about transportation projects in Division 14, which covers Henderson, Transylvania and Haywood counties in the FBRMPO and LOSRPO regions. He reviewed information about the I-26 project- Section C. He also shared about the NCDOT public workshop website (<https://www.ncdot.gov/projects/publicmeetings/>). Steve Williams reviewed the Henderson County project list. He noted that the Balfour Parkway project, which has been a contentious project in Henderson County, is being handled out of Raleigh. He shared about transportation projects in Transylvania County and he noted there would be a public workshop on May 24 at the Transylvania County Library in Brevard about NCDOT's plans to reconfigure the US 64/US 276/NC 280 intersection west of the City. Public comments on the plans can be made through June 15.

Discussion occurred about the I-26 widening and Steve Williams shared about what is currently funded (for the widening) and when the projects could begin. Ron Stephens asked about the interchange at US 64 and Steve Williams noted that it would not be like the inverted diamond but would take away two of the clover leaves that are currently there.

- I. Call to Order – Chairman Larry Harris called the meeting to order at 1:05pm.

- II. Invocation – Chairman Harris gave the invocation.
- III. Pledge of Allegiance – All stood as Chairman Harris led the group in the Pledge of Allegiance.
- I. Roll Call – Justin Hembree called the roll. The following members were present: Larry Rogers, George Goosmann, Jonathan Kanipe, Larry Harris, Maggie Tuttle, Albert Gooch, Bob Davy, Nancy McKinley, John Mitchell, Charles Dickens, and Gaylyn Justice. The following guests were present: April Riddle, Robin Ramsey, Jordan Barnes and Bob Tomasulo. Justin Hembree announced a quorum was present to conduct business.
- II. Modification and Approval of Agenda – The agenda was presented for approval with no modification requested.

George Morosani moved to approve the agenda as presented. Bob Davy seconded and the motion carried without further discussion.
- III. Public Comment – No public comment.
- IV. Recognition of Special Guests – Chairman Harris recognized Nancy Allen, Manager for the Town of Marshall.
- V. Chairman’s Round Table – Vijay Kapoor – Shared that the City of Asheville is working on its budget for the upcoming fiscal year. Charles Dickens – Shared that May is Aging Americans’ Month and LOSRC Aging staff have been very busy throughout the region with events. He also shared about the very successful Aging Listening Session at the Folk Art Center that had 150 people in attendance. He communicated that comments can still be made on the aging plan. Ron Stephens – Shared that he attended the broadband meeting on Monday, as a representative of the City of Hendersonville, and it was very good. John Mitchell – Shared that Henderson County has bid out the Edneyville Elementary project (\$25 million) even as there could be cost escalation in the market. In addition, the Henderson Commission is planning for budget approval at their first meeting in June. He also shared that the law enforcement-training center is on hold for now. Finally, the County plans to host picnics Saturdays in June on the Courthouse square. Nancy Allen – Shared that the Town of Marshall has been in budget workshops, planning budget approval in June. In addition, the Town is in the process of holding three annexation hearings. On Memorial Day, an observance is planned on the Courthouse steps. Bob Davy – Shared that the Town of Fletcher has two apartment complexes under construction and the Howard Gap Road widening, under construction, includes bike lane and other improvements. He also shared that with the recent storms, Cane Creek Park suffered some minor flooding, which caused severe erosion to the creek banks and downed trees. Another interesting item is the Planning Board made a proposal to Council on short-term rentals- Council was on the fence; however, the public hearing about that proposal had overwhelming support to allow those in the Town. Forrest Gilliam – Shared that Madison County is working on the budget and is the first county to receive a visit from Governor Cooper for the Hometown Strong initiative. He also shared that several broadband grants are applied for or in the works.
- VI. Approval of Minutes from the April Regular Meeting – ***Bob Davy moved to approve the minutes of the April 2018 meeting. Charles Dickens seconded and the motion carried without further discussion.***
- VII. Consideration and Approval of Consent Agenda Items – The Consent Agenda, consisting of Item A. April FY 2018 Treasurer’s Report was presented for consideration.

Bob Davy moved to approve the Consent Agenda as presented. Mike Hawkins seconded and the motion carried without further discussion.
- VIII. Presentations/Recognition –
 - A. Program Spotlight: Regional Ombudsman Program – Julia Gibson, Regional Ombudsman shared that an Ombudsman works to prevent the abuse of elders. She also shared about the Medication and Exploitation:

What Older Adults Need to Know, an AARP-NC-Facebook Live event ([View](#)) and she shared about the upcoming World Elder Abuse Awareness Day (WEAAD) Walk coming up on June 12 at Carrier Park in West Asheville. She communicated that it is everyone's responsibility to check up on elders, especially neighbors and faith communities.

Discussion occurred about how to report elder abuse. Julia Gibson shared that LOSRC houses three Ombudsmen who handle complaints about assisted living facilities and family care homes. To report abuse of elders not in facilities, contact the County Department of Social Services/Adult Protective Services agency serving the community.

IX. Old Business – Chairman Harris provided an update on the Executive Director's evaluation and review: Today, performance goals were agreed upon for the Executive Director, which will be shared in a memo. These goals and objectives are for good growth and performance of LOSRC. The main objective is to get Member Governments to attend Board meetings and assist in running the organization. Chairman Harris emphasized that Delegates should get here, be here and participate.

X. New Business –

A. Fiscal Year 2018/2019 Budget – Vickie Thomas provided an overview of the proposed Fiscal Year (FY) 2018/19 budget for LOSRC. She communicated that the total proposed FY 2018/19 budget is \$12,522,101 and she reviewed projected overall revenue and expenditures by department. She shared that the Area Agency on Aging (AAA) would have a \$595,550 decrease in the upcoming fiscal year as LOSRC is transitioning the Senior Community Service Employment program (SCSEP) to outside operations. The two funding streams for that program has supported one staff and provided work experience (WEX) wages to program participants. The funding for SCSEP is unstable and low making it difficult to provide adequate services. This change is not exclusive to LOSRC; other COGs in the state have made the same decision. For Workforce Development, Vickie Thomas shared that the Career Pathways and Contingency (both for dislocated workers) funds are one-time grants, expiring at the end of the current fiscal year but other grants may be available in FY 18/19. The Economic and Community Development (ECD) department is increasing funds for special studies in FY 18/19 and more projects are coming up.

Vickie Thomas reviewed revenues by source and shared that nearly 56% of the total budget derives from federal funding sources with state grants making up about 16% of the budget. The remaining funds come from Local Government and required matching funds. She communicated that funding allocations for active projects are ongoing. In the case of Aging Services, she noted that these are fairly stable funds allowing programs to operate annually in the service area. Vickie Thomas also shared about the change to the Senior Companion Program (SCP), which must provide matching funding in order to operate. Federal funds may now be used as the match and the Community Development Block Grant (CDBG) funding that was utilized for that purpose would be redistributed to other aging services in the region.

Discussion occurred about WEX placements for SCSEP participants and it was shared that public sector agencies provide worksites. Participants in the program will continue in their placements with case management provided through a new agency. Discussion also occurred about funding formulas for Workforce Development (WFD) allocations and Justin Hembree shared that funding formulas, calculated at the federal and state levels, include the level of unemployment. Since unemployment is low in the state, and in the LOSRC region, especially; a reduction in WFD funding is anticipated. Vickie Thomas noted that while WFD has funding, which expires June 30; the WFD staff plan to apply for additional grants to support programs operations in FY 18/19.

Vickie Thomas continued with the review of the FY 18/19 proposed budget and she shared about ECD funding, noting that the political environment is more settled than previously, which is reflected in some of the grant funding. Some of the funding for ECD is also time-limited. She noted that funding is included in the ECD budget for special studies for FY 18/19, which is \$420000 above current budget levels. Vickie Thomas reviewed funding for General Operations, which covers occupancy expense and provides staff support for

the Administrative and Finance departments and includes nearly \$2 million, which is charged to the grants as indirect costs. She also communicated that regular dues would not increase as Council's bylaws require that allocations be based on the Census. Projected use of government assessments include support for local activities not supported by the programs. She shared that required match funds are those funds that are paid through dues.

Discussion occurred about Buncombe County paying regular dues for all of the Member Governments in the County. Justin Hembree explained the history of that and he noted that originally, COGs only had county jurisdictions as member governments. A long time ago, municipalities became eligible to join the COGs. At that time, counties were able to decide whether to pay only their dues or support all regular dues for member governments in their jurisdiction.

XIV. Executive Director's Report –

A. Impact Report - Justin Hembree shared about the monthly Impact Report, which provides a snapshot of Council's activities during the previous month.

Erica Anderson, ECD Director, provided an update on the West Next Generation Network (WestNGN) Broadband initiative and shared the press release about the launch of the survey on the LOSRC website (<http://www.landofsky.org/westngnbroadband.html>). She noted that two new internet providers (Hotwire Communications and RiverStreet Networks) are coming to the region, which should provide additional service to rural areas.

Discussion occurred about WestNGN and Erica Anderson shared that the objective is to drive broadband development in the region. The initiative started with six municipalities putting money into the pot to study the broadband corridor (essentially ERC Broadband's footprint). The initiative extended to include the whole region and broaden the scope. She noted that Madison County is further ahead than other municipalities, which is exciting to see as the County is leading the way with regards to the Broadband initiative. Chairman Harris asked if commercial entities are coming in and Erica Anderson explained that it takes an existing provider willing to expand or an existing cooperative like the French Broad Electric Membership Corporation (French Broad EMC) in Madison County. Forrest Gilliam shared that the French Broad EMC has taken the lead and the County now has fiber going to all of the schools. Erica Anderson noted that in Buncombe County, rural areas are still underserved but things are improving in certain areas. Likewise, there's better coverage around urban and municipal areas. However, at this point, the WestNGN initiative is lacking that hard data about where service actually is. The purpose of the survey is to determine where service is and what folks want/need.

XV. Important Dates – Justin Hembree shared that the June Council meeting is the 27th and the annual BBQ and Open House is July 25th.

XIV. Adjournment – Bob Davy moved to adjourn the meeting. George Morosani seconded and the meeting adjourned.



BOARD OF DELEGATES AGENDA ITEM

- Subject:** May FY 2018 Treasurer's Report
- Item Number:** X. Consent Agenda, Item A
- Responsible Party:** Vickie Thomas, Finance Director
- Attachment(s):** May FY 2018 Treasurer's Report
- Background:** Attached is the May FY 2018 Treasurer's Report. The report outlines year-to-date revenues and expenditures. Also included is cash balance informaton, fund balance reporting, and member dues information.
- Staff Recommendation:** Recommend acceptance of the May FY 2018 Treasurer's Report.
- Suggested Motion(s):** The Treasurer's Report, if not pulled, will be accepted as part of the motion to approve the consent agenda.

**Land of Sky Regional Council
Treasurer's Report
May, 2018**

	<u>Amount</u>	<u>% of Budget</u>
<u>YTD Report of Receipts & Expenditures</u>		
Total Annual Budget	\$ 13,614,513	
Year-to-Date Revenues	\$ 8,292,459	60.91%
Year-to-Date Expenditures	(8,936,110)	65.64%
Grant/Contract Cash Balance	<u>\$ (643,651)</u>	
Year-to-Date Target Percent		91.67%

Cash Balance Report

Total Cash Balance at beginning of month	\$ 1,677,315
Cash Received during month	1,294,760
Cash Expenditures for month	<u>(1,048,354)</u>
Total Cash Balance at end of month	<u>\$ 1,923,721</u>

Fund Balance Report at 6/30/17 (Audited)

Unassigned	\$ 1,252,476
Restricted-Stabilized by State Statute	1,087,503
Total Fund Balance	<u>\$ 2,339,979</u>

Assessments (Dues) Report

YTD Billed to Member Governments, 4th quarter	\$ 221,759
Collected to Date	<u>(221,759)</u>
Balance Due	<u>\$ -</u>



COUNCIL AGENDA ITEM

- Subject:** FY 2018/2019 Budget Adoption
- Item Number:** XII.Old Business; Item, A.
- Responsible Party:** Vickie Thomas, Finance Director
- Attachment(s):** FY 2018/2019 Budget Ordinance and Detail by Grant Code
- Background:** Per the requirements of the Local Budget and Fiscal Control Act, a balanced budget ordinance must be adopted prior to July 1st of the applicable fiscal year. At the May, 2018 Executive Committee meeting and the May, 2018 Council meeting, the Council's proposed FY 2018/2019 budget was presented.
- Earlier at this Council meeting, June 27, 2018, a public hearing was conducted with results to be noted in the minutes of the June 27, 2018 Council meeting.
- Staff Recommendation:** Approval of the FY 2018/2019 Budget Ordinance.
- Suggested Motion(s):** Adoption of the FY 2018/2019 Budget Ordinance.

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BUDGET ORDINANCE FOR FISCAL YEAR ENDING JUNE 30, 2019

BE IT ORDAINED by the Land of Sky Regional Council (LOSRC):

SECTION I. The following amounts are appropriated in the General Fund for the operations of LOSRC and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

<u>General Fund:</u>	
Area Agency on Aging	\$5,402,802
Workforce Development	2,395,193
Economic & Community Development	4,516,893
General Operations	<u>207,213</u>
 Total Appropriations	 \$12,522,101

SECTION II. It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Federal	\$7,007,975
State	1,963,249
Local Dues	221,759
Local Government Contracts & Match	2,753,640
Private Grants, Contracts & Sponsors	103,214
Other	328,555
In-Kind	<u>143,709</u>
 Total Estimated Revenues	 \$12,522,101

SECTION III. The Finance Officer is authorized to allocate the amounts of projects, programs and functions to appropriate objects of expenditures in accordance with the requirements of the contract concerning each project, program or function. The Finance Officer is authorized to reallocate departmental appropriations among various line item objects of expenditures and revenues as necessary during the budget year. However, any actual changes to salary or compensation of any employee, for any reason (except for salary adjustments made in this document) shall be approved by the Executive Director and the Executive Committee before such change takes effect.

SECTION IV. The Chairman and/or appropriate officers are authorized to execute all contracts or grants necessary to implement this budget, including federal and state grants, contracts for assistance to local governments and agencies, and subcontracts to local entities necessary to implement Council programs and activities.

SECTION V. Copies of this resolution shall be furnished to the finance/budget officer as directions in carrying out her official duties.

Adopted this 27th day of June 2018.

Larry Harris, Chair

Justin Hembree, Attest

Land of Sky Regional Council

Revenues & Expenditures

Program Area	FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Area Agency on Aging & Volunteer Services	\$ 5,998,352	\$ 5,402,802	\$ (595,550)	-9.9%
Workforce Development	3,115,298	2,395,193	(720,105)	-23.1%
Economic & Community Development	4,272,857	4,516,893	244,036	5.7%
General Operations	228,006	207,213	(20,793)	-9.1%
Total	\$ 13,614,513	\$ 12,522,101	\$ (1,092,412)	-8.0%

Land of Sky Regional Council

Revenues by Source

Source of Funding	FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Federal	\$ 7,922,142	\$ 7,007,975	\$ (914,167)	-11.5%
State	2,058,422	1,963,249	(95,173)	-4.6%
Local Dues	221,759	221,759	-	0.0%
Local Govt - Contracts & Required Match	2,645,567	2,753,640	108,073	4.1%
Private Grants, Contracts, Sponsors	159,335	103,214	(56,121)	-35.2%
Other	388,421	328,555	(59,866)	-15.4%
In-kind	203,867	143,709	(60,158)	-29.5%
Appropriated Fund Balance	15,000	-	(15,000)	-100.0%
Total	\$ 13,614,513	\$ 12,522,101	\$ (1,092,412)	-8.0%

Area Agency on Aging & Volunteer Services

Revenues & Expenditures

Program	FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
501 - Buncombe County Lead Agency	\$ 489,964	\$ 489,964	\$ -	0.0%
505 - Fall Prevention Mission Foundation	801	-	(801)	-100.0%
507 - Medicare Improvements for Patients-10/1-9/30	29,893	9,139	(20,754)	-69.4%
508 - Buncombe County Aging Plan	34,671	34,671	-	0.0%
510 - Aging Planning & Administration	329,880	329,880	-	0.0%
511 - Aging Planning & Administration - State	48,262	48,262	-	0.0%
513 - Health Promotion	31,093	31,317	224	0.7%
514 - Health Assessment	4,961	4,961	-	0.0%
516 - Local Contact Agency for NC Division of Aging	60,000	30,000	(30,000)	-50.0%
520 - Home & Community Care Block Grant (P/T)	2,865,664	2,862,212	(3,452)	-0.1%
521 - Senior Center General Purpose Funding	43,759	43,759	-	0.0%
522 - Project Fan/Heat Relief	5,429	5,429	-	0.0%
530 - Family Caregiver Support	243,558	256,537	12,979	5.3%
531 - Family Caregiver Event	577	577	-	0.0%
533 - Project Care (Contributions)	8,209	8,209	-	0.0%
534 - Project Care (Administration)	101,317	102,814	1,497	1.5%
539 - Admin for Community Living-Fall Prevention	9,970	9,970	-	0.0%
541 - Health Promotion/Disease Prevention-Pilot	18,631	18,631	-	0.0%
545 - Chronic Disease Self-Management	2,092	1,344	(748)	-35.8%
549 - Chronic Disease Self-Mgmt - UNCA	6,940	7,231	291	4.2%
550 - Ombudsman	324,871	339,441	14,570	4.5%
551 - Elder Abuse Prevention	7,249	7,301	52	0.7%
552 - Buncombe County CAC Support	1,000	1,000	-	0.0%
553 - Just Press Play	7,992	7,814	(178)	-2.2%
554 - Ombudsman Event	1,352	2,528	1,176	87.0%
560 - Sr Community Service Employment - NC DHHS	208,851	-	(208,851)	-100.0%
561 - Sr Community Service Employment - Contrib	1,172	1,172	-	0.0%
565 - Sr Community Service Employment - SSA	296,225	-	(296,225)	-100.0%
574 - Fund Raising	2,035	2,200	165	8.1%
586 - Foster Grandparent	379,554	377,779	(1,775)	-0.5%
595 - Senior Companion	370,568	368,660	(1,908)	-0.5%
581 - Senior Companion-HCCBG	61,812	-	(61,812)	-100.0%
Total	\$ 5,998,352	\$ 5,402,802	\$ (595,550)	-9.9%

Workforce Development

Revenues & Expenditures

Program	FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
210 - MAWD Administration	\$ 162,878	\$ 180,000	\$ 17,122	10.5%
219 - MAWD Incumbent Worker Program-PY15	9,850	-	(9,850)	-100.0%
220 - MAWD Adult	734,612	660,000	(74,612)	-10.2%
227 - MAWD Enhancement Grant-Planning	30,000	8,000	(22,000)	-73.3%
228 - MAWD Maximize Carolina-Transylvania Co-Admin	7,050	7,050	-	0.0%
229 - MAWD Maximize Carolina-Transylvania Co Mfg	70,500	59,964	(10,536)	-14.9%
230 - MAWD Dislocated Worker	583,668	550,000	(33,668)	-5.8%
240 - MAWD Youth - Out of School	522,649	500,000	(22,649)	-4.3%
241 - MAWD Youth - In School	152,396	150,000	(2,396)	-1.6%
247 - MAWD Infrastructure Costs	22,589	22,589	-	0.0%
248 - MAWD Cost-Sharing - Brochures	2,829	2,590	(239)	-8.4%
249 - MAWD Innovation Grant / Upskill WNC	250,000	80,000	(170,000)	-68.0%
254 - MAWD NEG-Adv Mfg Implementation #2	150,000	-	(150,000)	-100.0%
256 - MAWD Career Pathways NEG-Contractor	32,043	-	(32,043)	-100.0%
257 - MAWD Career Pathways NEG-Hospitality	8,275	-	(8,275)	-100.0%
258 - MAWD NEG-Adv Mfg Implementation	64,638	-	(64,638)	-100.0%
259 - MAWD NEG-Hospitality Implementation #1	75,321	-	(75,321)	-100.0%
261 - MAWD Career Pathways NEG-Contractor #2	36,000	-	(36,000)	-100.0%
262 - MAWD Career Pathways NEG-Contractor #3	-	75,000	75,000	100.0%
265 - MAWD Business Services Support - PY16	-	25,000	25,000	100.0%
266 - MAWD Business Services Support - PY17	-	75,000	75,000	100.0%
274 - MAWD Dislocated Worker-Contingency Grant	200,000	-	(200,000)	-100.0%
Total	\$ 3,115,298	\$ 2,395,193	\$ (720,105)	-23.1%

Economic and Community Development

Revenues & Expenditures

Program		FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
420	Bunc Co Non-Emergency Medicaid Transportation (NEMT)	\$ 1,016,000	\$ 1,016,000	\$ -	0.0%
427	ARC Local Development District Admin - 1/1/17-12/31/17	82,089	-	(82,089)	-100.0%
435	EDA Planning Grant - 1/1/15-12/31/17	77,883	-	(77,883)	-100.0%
436	EDA Planning Grant - 1/1/18-12/31/20	40,200	107,000	66,800	166.2%
445	Stormwater Inventory 205(j) Grant-Rosman & Hot Springs	26,639	26,639	-	0.0%
446	Mars Hill Parks & Rec Plan	-	4,000	4,000	100.0%
447	Mars Hill Zoning T/A	-	1,000	1,000	100.0%
465	Black Mountain Technical Assistance - GIS/GPS	4,000	4,000	-	0.0%
466	West NGN Broadband	21,969	-	(21,969)	-100.0%
471	Town of Fletcher - GIS	-	2,000	2,000	100.0%
479	ARC T/A - Community Development - 10/1/16-9/30/17	17,510	-	(17,510)	-100.0%
481	ARC Local Development District Admin - 1/1/18-12/31/18	80,048	80,048	-	0.0%
482	ARC T/A - Community Development - 10/1/17-9/30/18	20,625	6,857	(13,768)	-66.8%
483	ARC T/A - Community Development - 10/1/18-9/30/19	-	20,625	20,625	100.0%
484	ARC Local Development District Admin - 1/1/19-12/31/19	-	80,048	80,048	100.0%
492	Biltmore Forest Technical Assistance-GIS/GPS	6,068	-	(6,068)	-100.0%
493	ARC - Broadband	76,000	92,791	16,791	22.1%
494	Hendersonville Downtown Revitalization T/A-10/1/17-9/30/19	12,500	20,000	7,500	60.0%
495	Weaverville Parks & Rec Plan - 10/1/17-4/1/18	9,000	-	(9,000)	-100.0%
496	Transylvania Co Housing T/A - 3/1/17-12/31/18	5,000	2,826	(2,174)	-43.5%
497	Biltmore Forest/Montreat Planning & Zoning	38,394	68,256	29,862	77.8%
624	CFWNC-Agriventures	26,835	6,824	(20,011)	-74.6%
630	CDGB Grant writing	750	-	(750)	-100.0%
648	City of Brevard Technical Assistance - 7/1/16-6/30/18	20,472	-	(20,472)	-100.0%
649	Mars Hill Wastewater Treatment Plant - EDA	8,000	24,500	16,500	206.3%
651	NADO Craft Beverage Chainlette	3,455	-	(3,455)	-100.0%
680	Brownfields Conference Fund-Raising	2,610	2,487	(123)	-4.7%
698	ECD - Rural Utilities Service-Solid Waste - 10/17-9/18	32,475	33,519	1,044	3.2%
699	ECD - Rural Utilities Service-Solid Waste - 10/18-9/19	-	32,475	32,475	100.0%
762	CDBG-Town of Marshall Infrastructure Grant	79,431	52,000	(27,431)	-34.5%
800	Clean Air Campaign	7,281	10,000	2,719	37.3%
810	Congestion Mitigation & Air Quality - 12/17/13-12/31/17	19,834	-	(19,834)	-100.0%
811	Congestion Mitigation & Air Quality - 2/1/18-1/31/20	20,000	37,000	17,000	85.0%
822	DOE Clean Cities Program Support	19,926	19,926	-	0.0%
823	DOE/NETL Clean Cities Coalition Support - 2/1/16-1/31/19	50,398	22,500	(27,898)	-55.4%
826	US DOE SADI-Southeast Alt Fuel Vehicles - 3/17-12/17	2,021	-	(2,021)	-100.0%

Economic and Community Development

Revenues & Expenditures

Program	FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
828 Black Mountain EPA Watershed Management Plan	100,000	86,383	(13,617)	-13.6%
830 Mobile Education Center	33,782	34,657	875	2.6%
880 Riverweek	517	517	-	0.0%
883 PRF - French Broad Stormwater	4,169	4,169	-	0.0%
885 WNC Stormwater Partnership	4,078	-	(4,078)	-100.0%
886 ECD - Rural Utilities Service-Solid Waste - 10/16-9/17	21,744	-	(21,744)	-100.0%
337 WRP - Buncombe Co Fire Districts Energy Assessments	30,000	-	(30,000)	-100.0%
338 WRP - Weatherization Review - Elizabeth City	6,223	1,000	(5,223)	-83.9%
340 WRP - Tobacco Trust Fund - Phase II - 11/1/16-9/30/18	123,393	90,000	(33,393)	-27.1%
341 WRP - Duke Energy Water Projects-NCCF-10/20/16-9/30/18	24,916	18,300	(6,616)	-26.6%
342 WRP - EPA Source Reduction - 10/1/16-9/30/18	53,626	38,000	(15,626)	-29.1%
343 WRP - Energy Assessments - AB Tech	11,945	11,945	-	0.0%
344 WRP - Energy Assessments - Asheville City Schools	10,515	10,515	-	0.0%
345 WRP - City of Durham	8,093	-	(8,093)	-100.0%
346 WRP - NCDEQ-State Energy Program	-	25,000	25,000	100.0%
347 WRP - Energy T/A for USI Program	2,736	2,000	(736)	-26.9%
350 WRP - NCDEQ - Solid Waste Management	50,000	50,000	-	0.0%
353 WRP - City of Asheville-Water Quality	15,000	15,000	-	0.0%
355 WRP - Private Contributions	5,550	3,000	(2,550)	-45.9%
370 WRP - Rural Utilities Service-Solid Waste - 10/17-9/18	54,000	18,000	(36,000)	-66.7%
371 WRP - Rural Utilities Service-Solid Waste - 10/18-9/19	-	50,000	50,000	100.0%
375 WRP - USDA - Rural Energy for America - 4/18-3/20	-	49,348	49,348	100.0%
378 WRP - USDA - Rural Energy for America - 4/16-3/18	38,845	-	(38,845)	-100.0%
379 WRP - Rural Utilities Service-Solid Waste - 10/16-9/17	24,595	-	(24,595)	-100.0%
900 Rural Planning Organization (RPO)	132,969	132,969	-	0.0%
930 Bunc Co Mountain Mobility Administration	297,246	297,246	-	0.0%
933 Bunc Co Transportation RIDE	175,879	175,000	(879)	-0.5%
935 Bunc Co Transportation EDTAP	30,300	25,000	(5,300)	-17.5%
938 Bunc Co Mountain Mobility Administration - RIDE	20,187	20,187	-	0.0%
952 French Broad Metropolitan Planning Organization (MPO)	387,636	385,136	(2,500)	-0.6%
953 French Broad Metropolitan Planning Org-Special Studies	687,500	1,107,500	420,000	61.1%
954 Transportation Demand Management (TDM) Coord	90,000	92,700	2,700	3.0%
Total	\$ 4,272,857	\$ 4,516,893	\$ 244,036	5.7%

General Operations

Revenues & Expenditures

Program	FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
403 Leicester Crossing Facility - Debt Service	\$ 145,800	\$ 139,321	\$ (6,479)	-4.4%
410 Local	63,000	64,000	1,000	1.6%
412 Local Fundraising	3,460	3,460	-	0.0%
415 Local Wellness	746	432	(314)	-42.1%
Total	\$ 213,006	\$ 207,213	\$ (5,793)	-2.7%

Indirect Cost Plan	FY 17/18 Amended Budget	Proposed FY 18/19 Budget	Increase/ (Decrease) Amount	Increase/ (Decrease) %
Indirect Cost Contributions	\$ (1,096,304)	\$ (1,092,366)	\$ 3,938	-0.4%
Administration	796,804	780,721	(16,083)	-2.0%
Finance	314,500	311,645	(2,855)	-0.9%
Appropriated Fund Balance	\$ 15,000	\$ -	\$ (15,000)	-100.0%

Member Government Assessments

FY 18/19

Member Government	FY 18/19				FY 17/18		
	Total Dues	Regular Assessment		RPO Match	Total Dues	Regular Assessment	RPO Match
		Amount	Percent				
Buncombe County	\$ 122,804	\$ 118,482	60.71%	\$ 4,322	\$ 122,804	\$ 118,482	\$ 4,322
Henderson County	37,177	37,177	19.05%		37,177	37,177	
Flat Rock	1,558	1,558	0.80%		1,558	1,558	
Fletcher	3,595	3,595	1.84%		3,595	3,595	
Hendersonville	6,572	6,572	3.37%		6,572	6,572	
Laurel Park	1,091	1,091	0.56%		1,091	1,091	
Mills River	0	0	0.00%		0	0	
Madison County	15,114	10,137	5.19%	4,977	15,114	10,137	4,977
Transylvania County	26,690	12,502	6.41%	14,188	26,690	12,502	14,188
Brevard	3,806	3,806	1.95%		3,806	3,806	
Rosman	245	245	0.13%		245	245	
Haywood County	3,107	0	0.00%	3,107	3,107	0	3,107
Totals	\$ 221,759	\$ 195,165	100%	\$ 26,594	\$ 221,759	\$ 195,165	\$ 26,594

Projected Use of Member Government Assessments			
Grant #	Program	Dues	Purpose
410	Local Funding	\$ 14,362	Participation in regional activities not supported by grants
		13,545	Membership dues
		9,750	Council meetings and other LOSRC sponsored events
		5,700	Annual Dinner & Annual Report
		4,000	Holiday bonuses
		4,000	Travel & training
		51,357	
482/483	ARC - LDD Admin	80,048	Match for activities supporting ARC goals
436	EDA - Planning Grant	37,000	Match for regional economic development planning grant
493	ARC - Broadband	7,000	Match for ARC broadband grant
510	Aging - Plan & Admin	19,760	Match for planning programs of Area Agency on Aging
	Regular Assessment	195,165	
900	Rural Planning Org	26,594	Match for DOT funding, allocated per capita
		\$ 221,759	

**953 - MPO Special Studies Projects
FY 18/19**

Special Studies Project	Local	Federal	Total	Local %
Asheville Transit Master Plan	19,200	76,800	96,000	20%
Bike Share Study	25,000	25,000	50,000	50%
Biltmore Ave Feasibility Study	40,000	160,000	200,000	20%
Asheville Pedestrian Plan	35,000	140,000	175,000	20%
Flat Rock Greenway Feasibility Study	6,400	25,600	32,000	20%
Oklawaha Greenway Northern Ext Study	14,000	56,000	70,000	20%
Oklawaha Greenway Southern Ext Study	10,000	40,000	50,000	20%
C/O From FY18	149,600	523,400	673,000	
 <u>New for FY19</u>				
Land Use Study	12,000	48,000	60,000	20%
Bunc Co & CofA Corridor Studies Pilot Program	35,000	140,000	175,000	20%
Bunc Co & CofA Corridor Studies Pilot Program-In House	(3,500)	(14,000)	(17,500)	20%
Waynesville Rec Center Greenway Feasibility Study	14,400	57,600	72,000	20%
Asheville Bike & Pedestrian Counting Equipment	12,000	48,000	60,000	20%
Black Mtn Downtown Parking Study	7,000	28,000	35,000	20%
Henderson Co Mud Creek Greenway Feasibility Study	10,000	40,000	50,000	20%
			-	
New for FY19	86,900	347,600	434,500	
Total	236,500	871,000	1,107,500	



BOARD OF DELEGATES AGENDA ITEM

Subject: Executive Director's Report

Item Number: XIV. Executive Director's Report

Responsible Party: Justin Hembree, Executive Director

Attachment(s): None

Background: The following item will be presented as part of the Executive Director's Report:

- A. Annual BBQ & Open House
- B. Stratgic Planning Workgroup
- C. Outreach Update

Staff Recommendation: N/A.

Suggested Motion(s): N/A