



**French Broad River Metropolitan Planning Organization**  
Minutes from the TCC meeting on November 16, 2017

**ATTENDANCE:**

**Meeting Date:**

**11/16/2017**

Representing	Voting TCC		Via Phone
<input checked="" type="checkbox"/> Asheville, City of	Dan	Baechtold	<input type="checkbox"/>
<input checked="" type="checkbox"/> Asheville, City of- Transit	Vaidila	Satvika	<input type="checkbox"/>
<input checked="" type="checkbox"/> Biltmore Forest, Town of	Jonathan	Kanipe	<input type="checkbox"/>
<input checked="" type="checkbox"/> Buncombe County	Josh	O'Conner	<input type="checkbox"/>
<input checked="" type="checkbox"/> Henderson County	Autumn	Radcliff	<input type="checkbox"/>
<input checked="" type="checkbox"/> Henderson County/Apple Country Tra	Brian	Burgess	<input type="checkbox"/>
<input checked="" type="checkbox"/> Hendersonville, City of	Matt	Champion	<input type="checkbox"/>
<input checked="" type="checkbox"/> Madison County	Forrest	Gilliam	<input type="checkbox"/>
<input checked="" type="checkbox"/> Mills River, Town of	Jesse	James	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 13	Brendan	Merithew	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 14	Brian	Burch	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, TPB	Daniel	Sellers	<input type="checkbox"/>
<input checked="" type="checkbox"/> Waynesville, Town of	Elizabeth	Teague	<input type="checkbox"/>

Non Voting At TCC			
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Zia	Rifkin	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Tristan	Winkler	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Lyuba	Zuyeva	<input type="checkbox"/>
<input checked="" type="checkbox"/> FHWA	Mike	Dawson	<input type="checkbox"/>
<input checked="" type="checkbox"/> LOSRC	Ritchie	Rozzelle	<input type="checkbox"/>
<input checked="" type="checkbox"/> LOSRPO	Vicki	Eastland	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 13	Troy	Wilson	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 14	Jonathan	Woodard	<input type="checkbox"/>

## **WELCOME AND HOUSEKEEPING**

Vice Chair Radcliff opened the meeting and introductions followed.

## **CONSENT AGENDA**

Chairman O’Conner indicated that the Consent Agenda included September minutes, the 2018 Meeting Calendar, approval of Model Boundary and changes to Traffic Analysis Zones (TAZs) and Roadway Network for Travel Demand Model 2045 Update. He requested approval for the Agenda at this time as well.

**Autumn Radcliff moved to approve the Consent Agenda and the Agenda as presented. Dan Baechtold seconded and the motion carried as all were in favor.**

## **PUBLIC COMMENT**

Lyuba Zuyeva shared that numerous public comments have been received from Henderson County citizens regarding the Kanuga Road project.

## **BUSINESS**

### SPOT Project Substitution– Crossroads Parkway

Lyuba Zuyeva shared that the FBRMPO Board approved the list of projects for SPOT 5 submission at its September 27 meeting. Since then a new project has come to the attention of local officials in Madison County and Mars Hill that needs additional funding: Crossroads Parkway project R-5779, currently partially funded in the TIP/STIP. She communicated that MPO staff propose to remove a previously submitted project in Mars Hill (Bruce Road) in favor of submitting Crossroads Parkway to compete for additional state funding in the SPOT 5/STI Prioritization process. The change has been advertised for public comment and the SPOT office has granted an exception for the FBRMPO to submit the project late in the process.

**Forrest Gilliam moved to recommend that the MPO Board approve the proposed SPOT 5 project list change. Dan Baechtold seconded and the motion carried without further discussion.**

### FY 2018 UPWP Amendment to Include a Special Study for the Travel Demand Model Data Forecast

Lyuba Zuyeva shared that as part of the Travel Demand Model update for MTP out to 2045, MPO staff would be working on developing the base year socioeconomic data and a population forecast out to 2045. Additional support is required with the following Travel Demand Model tasks: forecasting 2045 employment by county and by traffic analysis zones (TAZ); allocating projected 2045 new households and land use types to TAZs within the Travel Demand Model Boundary using a land use model or an alternative methodology. She communicated that MPO staff are requesting a UPWP (Planning Work Program) amendment in order to set aside \$40,000 of FY 2018 funds to begin a special study contract in order to project 2045 employment numbers and to model future land use, population and employment distribution across the region out to 2045. An additional \$20,000 in costs is expected to be needed in FY 2019 for a continuation of this study. For the 2040 Travel Demand Model Update, a similar special study contract was utilized. She informed the TCC that this amendment would not increase the overall FBRMPO budget for FY 2018 or the associated local dues. Rather, a portion of the funding would be shifted away from in-house

staff hours that would have been utilized for data collection towards a private consulting firm planning study contract for this specialized technical analysis.

**Dan Baechtold moved to recommend the amendment to the FY 2018 UPWP favorably to the FBRMPO Board for adoption. Autumn Radcliff seconded and the motion carried without further discussion.**

#### MPO Call for Planning Projects

Tristan Winkler shared that an email was distributed last week about a call for planning projects for planning and feasibility studies that focus on improving transportation facilities in and throughout the region. This call for projects is making \$90,000 in federal planning (PL) funds available to member governments of the FBRMPO in FY 2019 with a 20% local match required from the project sponsor. He communicated that the call for projects is open through December 31, 2017. The types of projects that may be funded through this call for projects include bicycle/pedestrian plans, corridor studies, environmental justice analysis, etc. Requests for traffic-counting equipment may also be submitted for consideration. He informed the TCC that this is an effort to move planning studies to a separate timeline, away from STBG-DA call for projects in the spring, which would also assist the MPO with the UPWP development for the next year. Applications are due December 31. More information is available at [http://fbrmpo.org/wp-content/uploads/2017/11/PWP\\_CallforProjects\\_FY19.pdf](http://fbrmpo.org/wp-content/uploads/2017/11/PWP_CallforProjects_FY19.pdf).

Lyuba Zuyeva shared that while applications must be submitted by the end of December, the 20% local match letter could be submitted later, by July 6, 2018.

Discussion occurred regarding how land use could be incorporated into a planning study. Tristan Winkler shared that the review and scoring of potential projects would include how many active planning projects a local government currently has- for jurisdictions with multiple projects on the books, points would be deducted. This is done to encourage smaller governments to apply. Another consideration is to look at where things are long the planning process: applications for projects that meet regional transportation goals, supported by the 2040 Metropolitan Transportation Plan (MTP) or studies for a corridor identified in regional or local transportation plans would get priority. Discussion occurred regarding the process is for procuring consultants. The local government would enter into a contract with Land of Sky Regional Council, and federal procurement regulations would be followed to select a qualified consultant firm through a formal request for proposal (RFP) process.

**Jonathan Kanipe moved to recommend for the MPO Board review the planning study selection criteria. Matt Cable seconded and the motion carried without further discussion.**

Chairman O'Conner recessed the meeting for five minutes to allow MPO Board members to join in the meeting.

#### **REGULAR UPDATES AND INFORMATION ITEMS**

Regular updates included NCDOT Division 13 and 14 updates and FHWA/FTA updates. MPO Subcommittee and Staff updates were also presented.

## **ANNOUNCEMENTS, NEWS, SPECIAL UPDATES**

Lyuba Zuyeva shared that MPO staff attended the national MPO conference in Savannah, GA in October. She also indicated that Land of Sky Regional Council is hiring for another Planner position to help with the MPO tasks. The January meeting dates are the 11<sup>th</sup> for the TCC and the 25<sup>th</sup> for the Board. Beginning with calendar year 2018, MPO Board meetings will begin at 1:00pm. An orientation for new Board members will be scheduled for February- March. MPO staff are also planning to schedule a workshop for the Congestion Management Process with more details to follow. She informed the TCC and Board that MPO staff have met with Brendan Merithew and Steve Williams to discuss high impact/low cost projects. Jurisdictions may inform MPO staff or NCDOT staff of potential projects. Funding is geared toward smaller improvements, which could have a big impact. She also announced the NCDOT public meeting scheduled in Hendersonville later today.

Lyuba Zuyeva provided legislative updates including that at the federal level, DOT appropriations run out on December 8.

### Congestion Management Process Update

Tristan Winkler provided an update on work being done on the Congestion Management Process (CMP). He shared that CMP recommendations are meant to inform long-range plans. He reviewed land use considerations incorporated as part of CMP development including roadway connectivity, destination density, low-income households, etc. Tristan Winkler shared that next steps will include collecting more data and a workshop on recommendations early in 2018.

## **PUBLIC COMMENT**

No public comments.

## **ADJOURNMENT**

Chairman O'Conner adjourned the meeting, as there was no further business.