



Land of Sky Rural Planning Organization  
**Technical Advisory Committee**  
**Minutes – February 22, 2018**

Attendees:

Brownie Newman  
Vicki Eastland  
Brendan Merithew

Troy Wilson  
Mike Sorrells  
Zia Rifkin

Matt Wechtel  
Nick Kroncke

**WELCOME AND INTRODUCTIONS**

Chairman Newman called the meeting to order and welcomed attendees. He read the Ethics Statement, asked if there were any conflicts, and members responded that there were none. He then reviewed the Agenda that was presented with a modification to remove Business Item C- Officers Elections and to add Ethics Requirements for 2018.

***Matt Wechtel moved approve the agenda, modified as requested. Michael Sorrells seconded and the motion carried without further discussion.***

**APPROVAL OF TAC MINUTES**

***Michael Sorrells moved to approve the minutes from the September 28, 2017 LOSRPO TAC meeting. Matt Wechtel seconded and the motion carried without further discussion.***

**PUBLIC COMMENTS**

No public comments.

**BUSINESS**

Ethics Requirements for 2018: Zia Rifkin, Ethics Liaison, communicated to LOSRPO TAC members that annual ethics requirements must be completed by April 15, 2018. Ethics requirements include completing a Statement of Economic Interest (SEI), which for 2018 is combined with the Real Estate Disclosure (RED). Voting members of the TAC are required under North Carolina General Statutes (NCGS 136-211(f)) to file the SEI/RED annually. The following link provides information for the 2018 ethics filing <http://www.ncsbe.gov/Ethics/SEI/MPORPO-Filers>.

Draft FBRMPO/LOSRPO LCP for Adoption: Vicki Eastland shared that the RPO and MPO worked together to develop the updated Locally Coordinated Plan (LCP), also known as the Coordinated Public Transit-Human Services Transportation Plan. The plan provides goals for additional transit services for seniors and the disabled. The plan was originally adopted in 2009, amended in 2011 and a partial update in 2013. The plan can be found on the RPO website (<http://www.landofsky.org/rpo.html>) under important documents.

***Michael Sorrells moved to approve the adoption of the joint FBRMPO/LOSRPO Locally Coordinated Plan (LCP). Matt Wechtel seconded and the motion carried without further discussion.***

LOSRPO SPOT 5 Methodology – Vicki Eastland shared that today's request is for approval of the draft SPOT 5 methodology that is currently out for public comment. The final methodology will come before the TAC in March 2018. She communicated that as part of the STI Law, each planning organization (MPOs and RPOs) must develop a methodology to assign local input points to (Regional Impact and Division Needs tiers) transportation projects. Vicki Eastland communicated that for the the NCDOT SPOT score would be used in order to not duplicate efforts as NCDOT already calculates numbers for several categories. She also stated that local jurisdictions and municipalities would each be meeting to determine their priorities in the Regional Impact and Division Needs tiers. Vicki Eastland shared that NCDOT's methodology review committee has conditionally approved the draft methodology. She continued that this would come back before the TAC next month after a public comment period.

***The consensus of the LOSRPO TAC was that the methodology may continue to move forward.***

LOSRPO FY 2018 Meeting Schedule – Vicki Eastland shared that there are a couple of calendar changes to the RPO's 2018 meeting schedule. The TCC and TAC will now meet in March and will not have a meeting cycle in April, and the October meeting of the TAC will occur on the third Thursday (October 18, 2018) of the month, rather than the fourth.

***No action requested- informational only.***

LOSRPO Title VI Plan Update: Vicki Eastland shared that Title VI is a federal law that protects people from discrimination based on race, color and national origin in federally funded programs. Limited English Proficiency (LEP) and disadvantaged persons are covered under Title VI, as well. The NCDOT receives federal funding and must adhere to Title VI rules. The LOSRPO receives funding from NCDOT and also must adhere to Title VI requirements. NCDOT and The Federal Highway Administration Administration (FHWA) are currently updating the Title VI template for all MPO/RPO;s to use when updating Title VI plans. Vicki Eastland shared that the forms provided today would be used in the plan up and that the Title VI non-discrimination forms would be mailed out to voting members of the TAC. Jurisdictions in the RPO's planning region must post a Title VI non-discrimination poster for public inspection and complete demographic information requests for appointed members of the TAC, among other requirements.

***No action requested- informational only.***

### **REGULAR UPDATES AND ANNOUNCEMENTS**

Brendan Merithew provided Division 13 updates

Steve Williams provided Division 14 updates.

Daniel Sellers provided TPB updates.

Vicki Eastland provided Legislative updates.

### **ADJOURNMENT**

The meeting adjourned, as there was no further business.