

LAND OF SKY

# RURAL PLANNING RURAL ORGANIZATION

## RPO Technical Coordinating Committee Minutes

May 14th, 2015 – 10:00 A.M., Land of Sky Regional Council

### ATTENDANCE

Wanda Austin  
Kris Boyd  
Mark Burrows  
Mike Calloway  
Scott Collier  
Chris Craig

Vicki Eastland  
Josh Freeman  
Karen Kiehna  
Brendan Merithew  
Martha Ramsey

### WELCOME

Josh Freeman opened the meeting and introductions followed. The Agenda was presented for approval.

**Mark Burrows motioned to approve the Agenda, Kris Boyd seconded, and as all were in favor, the Agenda was approved.**

### PUBLIC COMMENT

The public comment period was opened, and as there was no public comment, the public comment period was then closed.

### CONSENT AGENDA

The Minutes from the RPO TCC March 12, 2015<sup>th</sup> Meeting were presented for approval.

**Martha Ramsey motioned to approve the March 12 minutes, Mark Burrows seconded, and as none were opposed, the Minutes were approved.**

### RPO BUSINESS

Approve amendments to PIP: Vicki Eastland offered the Public Involvement Policy for review of changes. Mark Burrows inquired about the local prioritization method and Vicki Eastland replied it was developed last year leading to the scoring for SPOT 3 and adopted last spring. There will be a new committee formed to review the method and make changes and streamline the scoring.

**Mark Burrows motioned to approve the PIP Amendments, Kris Boyd seconded, and the Public Involvement Policy changes were so approved to forward to the TAC for adoption.**

Select Prioritization work group members: Scott Collier agreed to participate on the Prioritization Work Group, Josh Freeman also volunteered, Mark Burrows commented that most of the work would be electronic and so agreed to participate and Forrest Gilliam, for Madison County, was volunteered in absentia.

**Members include: Scott Collier, Mark Burrows, Josh Freeman, and Forrest Gilliam.**

Review SPOT4 updates and schedule: Vicki Eastland highlighted the handouts. Discussed scoring and criteria changes. Including the use of Peak Average Daily Traffic counts instead of Average Annual Daily Traffic Counts, the proposed scaling of scores and the potential removal of underperforming projects. The number of projects in the database will potentially be reduced by the removal of projects that don't have a NEPA document in place, are not sibling project or did not receive local points. Some discussion followed on projects in the database. More details on the SPOT4 process will be forthcoming. At this time the deadline for entering all projects into the SPOTOnline tool is October 31st.

Adopt Timeline/Meeting Schedule: Vicki Eastland reviewed the timeline presented as a handout and Josh Freeman asked members for any questions.

**Martha Ramsey motioned to approve the Timeline, Kris Boyd seconded, and as all were in favor, the Timeline was then approved.**

### **REGULAR UPDATES**

- A. NCDOT Division 13 updates reported by Mike Calloway and NCDOT Division 14 reported by Wanda Austin
- B. Transportation Planning Branch Updates provided by Brendan Merithew
- C. Subcommittee formed for Prioritization
- D. Legislative Updates offered as handout for review.
- E. Vicki Eastland updated the members on the CPTHSTP and county outreach efforts including a facilitated exercise in Transylvania County and future meetings in Madison, Buncombe and Henderson Counties this summer.

### **ADJOURNMENT**

With no further discussion, the meeting adjourned.