

#### **RPO Technical Coordinating Committee**

March 12th, 2015 – 10:00 A.M., Land of Sky Regional Council **Agenda** 

# 1. WELCOME AND HOUSEKEEPING

Welcome and Introductions Agenda Approval/Modifications Josh Freeman Josh Freeman

#### 2. PUBLIC COMMENT

#### 3. CONSENT AGENDA

A. Minutes from the RPO TCC January 15, 2015th Meeting

# 4. RPO BUSINESS

A. Land of Sky RPO Draft 2015-16 PWP 5yr Planning Calendar	Vicki Eastland
B. LOSRPO Bike/Pedestrian Project Submission form	Vicki Eastland
C. Town of Marshall Pop-Up Bike Corral Presentation	Vicki Eastland
D. Announcement, News, Updates	Vicki Eastland

<Brief intermission for FBRMPO members to join>

# 5. REGULAR UPDATES (Jointly with French Broad River MPO)

- A. NCDOT Division 13 and 14 updates
- B. Transportation Planning Branch Updates
- C. Subcommittee/Workgroup Reports, Staff Updates and Housekeeping
- D. Legislative Updates

Brendan Merithew Vicki Eastland Staff Vicki Eastland

# **ADJOURNMENT**

Upcoming Meetings
<u>Land of Sky RPO TAC</u> – Wednesday March 18<sup>th</sup> 2014- 2:30 PM Following LOSRC Council meeting Medium Conference Room

Regional Transit Operators – April 14th Mtn. Mobility



# **Consent Agenda**

A. LOSRPO Jan. 15<sup>th</sup> TCC meeting notes attached

# Item 4a: LOSRPO DRAFT 2015-15 PWP 5YR Planning Calendar

LOSRPO 2015-2016 PWP PDF

LOSRPO 2015-2016 PWP Chart

FY2015-2016 PWP write up

LOSRPO 5YR planning calendar

#### Staff recommended action:

Review and discuss as needed, LOSRPO staff will review any recommended changes with NCDOT TPB staff. If no recommended changes approve for RTAC review and approval.

# <u>Item 4b: LOSRPO Bike/Pedestrian Project Submission form</u>

Bike/Ped Project Submission fillable form

# Staff recommended action:

FYI only. Request input

# <u>Item 4c: Town of Marshall Pop-Up Bike Corral Presentation</u>

PowerPoint Presentation

# Staff recommended action:

FYI only, consideration of future locations

# <u>Item 4d: Announcements, News, Special Updates</u>

- NCAMPO April 29-May 1, Raleigh, NC
- Joint update of CTPHSTP with FBRMPO
- Haywood County Transit CTAB meeting March. 17th, 2PM
- Transylvania Count TAB March 24th, 1:30PM
- Regional Transit Operators April 14th Mtn. Mobility



# RPO Technical Coordinating Committee Minutes

January 15th, 2014 - 10:00 A.M., Town of Fletcher

# **DRAFT**

#### Attendees:

Erica Anderson Kris Boyd Daniel Cobb Scott Collier Chris Craig

Vicki Eastland Josh Freeman Forrest Gilliam Chris Hnatin Karen Kiehna Brendan Merithew Martha Ramsey Joel Setzer Kristina Solberg Rick Tipton

#### 1. WELCOME AND HOUSEKEEPING

Josh Freeman called the meeting to order and noted a quorum was established. Following introductions, he read the Ethics Statement, asked if there were any conflicts, and members responded that there were none. He then reviewed the Agenda and asked if there were any modifications.

Forrest Gilliam motioned to approve the Agenda, Joel Setzer seconded, and the Agenda was so approved.

#### 2. PUBLIC COMMENT

The public comment period was opened, and as there were none at this time, the public comment period was closed.

#### 3. CONSENT AGENDA

Josh Freeman asked if there were any changes to the minutes from October 9, 2014 and there were none. He then asked for comments or approval for the 2015 RPO Calendar.

Martha Ramsey motioned to approve the minutes, Forrest Gilliam seconded, and as all were in favor, the minutes from October 9, 2014 were so approved.

Kris Boyd motioned to approve the 2015 RPO Calendar, Josh Freeman seconded, and the 2015 Calendar was then approved.

#### 4. RPO BUSINESS

#### A. Draft STIP

LOSRPO Staff will compile any comments and forward on to SPOT office. Please provide comments via email no later than March 2nd for review at the March 12<sup>th</sup> TCC meeting. Vicki Eastland highlighted longer corridor projects and safety

issues, Marshall pedestrian crossings, Main Street counts in the Town of Marshall. Data received from Raleigh indicates the focus is now on smaller projects. Congestion issues were not high on their list. Vicki Eastland indicated the DRAFT STIP and other maps available at the meeting for review. Forrest Gilliam expressed a concern over duplicating criteria and Josh Freeman asked if there was going to be modification to the scoring methodology. Vicki Eastland responded that there needs to be committee to work on this and referred attendees to the timeline in the Agenda packet. Joel Setzer commented that his division is at the public outreach phase scheduled for January 16th at the Haywood Regional High Tech Center.

#### B. <u>Draft LOSRPO PIP</u>

Vicki Eastland highlighted the minor changes (formatting, changing the public comment period to 28 days to accommodate the shorter month of February) to the 2009 version and asked for approval to submit to the TAC for adoption.

Martha Ramsey motioned to approve the Public Involvement Plan, Forrest Gilliam seconded, and as all were in favor, the Public Involvement Plan was so approved to submit to the TAC for adoption.

- C. Amendment of FY14-15 Work Plan Review
- Work on the Freight Across Appalachia project has been postponed; there will be a freight survey developed and distributed but this project may be continued into 2015-16 PWP year.
- There has been unplanned work performed in the Data Collection and Assessment category.
  - Much of this work relates to bicycle and pedestrian counts.
     I-1.2 Bicycle and Pedestrian Inventory and Assessment
  - Mapping and distributing bicycle and pedestrian crash data.
    - I-1.6 Crash Data and Assessment
  - o Work related to public transportation.
    - I-1.7 Public Transportation Service Data and Assessment

Kris Boyd motioned to approve the above Amendment to the FY14-15 Work Plan, Josh Freeman seconded, and as all were in favor, the Amendment was approved to submit to the TAC for adoption.

D. SPOT4 Draft Timeline Update

Vicki Eastland reviewed the major milestones on the timeline. Joel Setzer mentioned that the SPOT must correlate with the CTP. If the project falls out of the CTP, then it can be removed from the SPOT, not the other way around.



E. Announcements, News, Updates

Vicki Eastland informed the attendees about the Planning for Prosperity event at Land of Sky Regional Council on Friday, January 16 and that there is a Haywood County CTAB meeting on January 21st at 2pm.

# <Brief intermission for FBRMPO members to join>

# 5. REGULAR UPDATES (Jointly with French Broad River MPO)

- E. NCDOT Division 13 and 14 updates Joel Setzer highlighted significant project updates and that there is a public meeting on January 29<sup>th</sup> at the Flat Rock Town Hall.
- F. Transportation Planning Branch Updates
  Brendan Merithew said that consultants have looked at the model output and that comments and possible adjustments are expected.
- G. Subcommittee/Workgroup Reports, Staff Updates and Housekeeping Vicki Eastland commented that there were no workgroup or subcommittee reports at this time.
- H. Legislative Updates
  There were no legislative updates.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:44am.