

Land of Sky Regional Council
June 24, 2015
Regular Meeting



Please mute all electronic devices, including cell phones, laptops, tablets, and recorders. Also, Council members are requested to state their names when making or seconding motions. Thank you!

AGENDA

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Modification and Approval of Agenda**
- VI. Public Comment**
 - A. FY2015/16 Budget Hearing
- VII. Recognition of Special Guests**
- VIII. Chairman's Comments and Roundtable**
- IX. Approval of Minutes from the May Regular Meeting**
- X. Consideration and Approval of Consent Agenda Items**
 - A. May FY2015 Treasurer's Report
 - B. FY 2015 Budget Amendment #4 (Handout available at meeting)
 - C. FY2015/16 Family Caregiver Support Program Contract/Service Providers
 - D. Council Meeting Minutes (Jan., Feb., Apr.)
- XI. Presentations/Recognition**
- XII. Old Business**
 - A. Election of Executive Committee & Officers - Justin Hembree, Executive Director
- XIII. New Business**
 - A. FY2015/16 Budget Adoption
- XIV. Executive Director's Report**
 - A. Community Development Block Grant (CDBG) Program
 - B. Council By-Laws
- XIV. Important Dates**
- XV. Adjournment**



COUNCIL AGENDA ITEM

- Subject:** May Council Meeting Minutes
- Item Number:** IX. Approval of Minutes from the May Regular Meeting
- Responsible Party:** Zia Rifkin, Administrative Services
- Attachment(s):** Minutes from the meeting of May 2015
- Background:** Attached is the May 2015 Council meeting minutes.
- Staff Recommendation:** Recommend acceptance of the May meeting minutes.
- Suggested Motion(s):** Move to approve the May meeting minutes as submitted.

**Meeting of
Land of Sky Regional Council
May 27, 2015**

Minutes

- I. Call to Order – George Goosman called the meeting to order at 1:07pm.
- II. Invocation – Charles Dickens gave the invocation.
- III. Pledge of Allegiance -
- IV. Roll Call – Justin Hembree called the roll. The following members were present: Denise Braine, Gwen Wisler, George Goosmann, Jonathan Kanipe, Anne Colletta, Albert Gooch, Bob Davy, Barbara Volk, Alison Melnikova, Lawrence Ponder, Gene Knoefel, George Morosani, Mark Burrows, Charles Dickens, Gaylyn Justice (for Kathe Harris). It was announced that a quorum was not present. Justin Hembree shared that from now on, when the meeting notice is sent out, a call in option will be provided for Council members not able to attend in person.
- V. Modification and Approval of Agenda -
- VI. Public Comment -
- VII. Recognition of Special Guests -
- VIII. Chairman's Comments and Roundtable – Jonathan Kanipe - shared that the Town of Biltmore Forest is finishing up its budget- the public hearing will be held next week. Also, the Town is hosting exchange students to provide them an idea of how local government operates. Mark Burrows - Transylvania County's Planning and Community Development is working on the 20/25 Plan and the County Manager presented a budget that does not have a tax increase. George Morosani - Beer, beer, beer in Buncombe County so between beer and apartments, and hotels going on- there is a group that meets every Wednesday morning to meet the new businesses and hence, the economy around Buncombe County is moving along. Charles Dickens - shared that this is the final week of Older Americans' Month. Across the region there are a number of successful activities for older citizens. Barbara Volk - shared that in Hendersonville the bear's are out and the first *Rhythm and Brews* was Saturday and every weekend through September. Anne Colletta - shared that the Town of Flat Rock is finishing up its budget and June 6th is the free ice cream social. Alison Melnikova - shared that the Town of Laurel Park presented its budget with a 4% increase (mainly dedicated to road maintenance). A survey has just been sent out and staff is eagerly awaiting responses to come in. She also shared that a thank you celebration is planned at the Thirsty Monk-South for Dr. Roger Hartley, the former WCU MPA Program Director. He is leaving WCU to become the Dean of the College of Public Affairs at the University of Boston. Gwen Wisler - shared that the City of Asheville will have its first presentation of the budget which has a 1.5% increase in property taxes and an increase in solid waste fees. Gene Knoefel - shared that in the Town of Weaverville a brewery is planning to begin operations. The Town has finished its budget and it shows no increase which made a lot of people happy; however, that means some capital equipment purchases will have to be deferred. He shared also that the Town has negotiated a \$1.1million dollar contract with Buncombe County to provide fire services and a new town manager should be in place shortly. Bob Davy - shared that the Town of Fletcher has its budget pretty much done and it includes a 1.5 cent increase on the fire tax as those departments are really struggling throughout the whole county. George Goosmann - shared that this Sunday from 5-7pm is a meet and greet picnic.
- IX. Approval of Minutes from the April Regular Meeting – No action taken.
- X. Consideration and Approval of Consent Agenda Items – No action taken.
 - A. April FY2015 Treasurer's Reports

B. FY 2015 Budget Amendment #4
C. January & February Meeting Minutes

- XI. Presentations/Recognition – Vickie Thomas, Finance Director presented the proposed LOSRC FY2015-16 Budget for Council's information and consideration. She directed Council's attention to the Summary page and shared that there is a total 1% decrease in the overall budget. AAA/Volunteer Services funding is pretty stable from year to year. Workforce Development (WFD) saw a hefty decrease (27%) which is being addressed as efficiently as possible. Economic and Community Development (ECD) saw a decrease as well (28%). The large increase in the administrative funds available in FY15-16 is being driven by the Buncombe County NEMT contract. She continued by sharing that the level of funds received from Membership Dues will remain at the same level as currently and that 80% of the dues go to required match for other funds. The proposed FY15-16 budget was reviewed with the Executive Committee this morning. Public notice will be posted to gather public comment and to announce the Budget Hearing which will be held during the June 24th Council meeting.

Mr. Hembree shared that Ms. Thomas has put in many, many hours to develop the proposed budget for FY15-16. Also, Workforce Development is working to develop a plan in order to continue to operate relevant programs in the four-county region. He shared also the need to make sure that partners in the private and public sector are on-board to make programs as relevant as possible. Bringing on the call center services has helped to shore-up the administrative fund which is used for day to day operations.

Discussion occurred regarding the ease of reading the proposed FY15-16 budget. Also discussed was the impact to Workforce Development and it was shared that staffing cuts will be made in order to work within the funding available. Mr. Hembree mentioned that Phil Monk, Director for Workforce Development met with the Workforce Development Board yesterday where information was shared regarding the reduction in funding and that the real impact will be that less funding lessens the number of people that can take advantage of workforce development services. The improving economy in the four-county region was discussed as that effects the level of workforce development funds that flow to the region and that North Carolina as a whole received less funding for workforce development services as the State's unemployment rate is low. Regarding the funding reduction for ECD, it was shared that the level of anticipated funds was not built into the budget. Certainly that number can grow throughout the year as more grant funds are received. Council also expressed appreciation to Ms. Thomas for her excellent work.

Ms. Thomas shared that an RFP was released for a three year contract for an outside auditor – Elizabeth Keel, CPA brought in a bid of \$19000 and LOS Administration will continue services with that accounting firm.

Mr. Goosmann mentioned that Wayne Brigman will be replaced on Executive Committee by Larry Harris when the Officers' slate is presented next month.

XII. Old Business -

A. Election of Executive Committee & Officers – No action taken

XIII. New Business – No action taken; however, staff did provide information on the agenda items.

A. Operation Fan/Heat Relief Funding – LeeAnne Tucker, AAA Director shared that grant funds in the amount of \$5029 have been received from the NC Division of Aging and Adult Services. Electric fans purchased with the funding will be distributed through the Councils on Aging (Buncombe and Henderson Counties) and in Transylvania County by WCCA.

B. Minority Health Equity Sub-Recipient Award - Stephanie Stewart shared with Council that a sub-recipient award in the amount of \$17086 is anticipated to be received from Buncombe County DHHS for the period June 1, 2015 through May 31, 2016. The funds are used to support the Chronic Disease Self-Management Program, the Diabetes Self Management Program and the Tomando Control de Su Salud (for minority

communities in the county). Funds are also used to support a network of providers and referrals to other community supports and services.

C. Living Healthy: Chronic Disease Self-Management Program Workshop Sponsorship - Ms. Stewart shared that Madison County Health Consortium is prepared to sponsor a Healthy Living Workshop in the county. The agency has issued payment in the amount of \$1557 to LOSRC to administer as pass through funds for workshop costs.

D. Senior Community Service Employment (SCSEP) Program - Program Year 15/16 Grant Application - John Connell, SCSEP Coordinator addressed Council and shared that the grant proposal to allow continued funding for the SCSEP has been submitted. The SCSEP will fund 19 participants in work experience with public sector employers and the notification of grant award has been received.

Mr. Hembree reminded Council that action items on today's agenda will be handled by the Executive Committee prior to the next meeting in order not to delay these grant funds.

Danna Stansbury, Deputy Executive Director shared the date for the Annual Meeting (Wednesday, October 14th) which will be held at the Asheville Ballroom. The other event coming up is the Shred Event coming up on June 12th here in the parking lot at LOS. She invited Council and guests to participate

XIV. Executive Director's Report -

A. Strategic Plan – Survey has been sent out. Respondents to the survey ranked the top strategic priorities: develop a clear, consistent public message; use of discretionary funds; and, expand the technical skill set of professional staff. Mr. Hembree mentioned the meeting break in July and that staff is looking at the August meeting to bring the strategic priorities back to Council for review. Board member input is especially important and is being sought throughout the process. Link to survey will be re-distributed.

B. Health Insurance – We like all other organizations continue to struggle with the costs associated with providing health insurance to employees. Two points of good news – 1) could be some movement to allow LOS to participate in the State's health insurance plan and in the interim period, we've received a really good quote/proposal from Crescent Health Solutions which could end up saving us a good bit of money. We would be able to actualize some cost savings and still bring a really good product to staff. Still crunching numbers in the budget – if more detail is needed or any there are questions, please contact administrative staff. Mr. Hembree shared that the public hearing for the adoption of the budget will be scheduled for the next Council meeting.

Lyuba Zuyeva, Transportation Director introduced Alexandra Zepp the newest member of the Transportation Resource Center (NEMT Call Center).

XIV. Important Dates – Next meeting date is June 24, 2015 at 1:00pm. Mr. Goosmann encouraged Council members to be here and to encourage colleagues to attend as well.

Mr. Hembree thanked everyone for being at today's meeting. Calls will be made prior to next month's meeting to assure that a quorum is present.

XV. Adjournment – Mr. Goosmann adjourned the meeting.



COUNCIL AGENDA ITEM

- Subject:** May FY2015 Treasurer's Report
- Item Number:** X. Consent Agenda, Item A
- Responsible Party:** Vickie Thomas, Finance Director
- Attachment(s):** May FY2015 Treasurer's Report
- Background:** Attached is the May FY2015 Treasurer's Report. The report outlines year-to-date revenues and expenditures. Also included is cash balance information, fund balance reporting, and member dues information.
- Staff Recommendation:** Recommend acceptance of May's FY2015 Treasurer's Report.
- Suggested Motion(s):** The Treasurer's Report, if not pulled, will be accepted as part of the motion to approve the Consent Agenda.

**Land of Sky Regional Council
Treasurer's Report
May, 2015**

	<u>Amount</u>	% of Budget
<u>YTD Report of Receipts & Expenditures</u>		
Total Annual Budget	\$ 13,116,036	
Year-to-Date Revenues	\$ 8,616,702	65.70%
Year-to-Date Expenditures	(8,778,268)	66.93%
Grant/Contract Cash Balance	<u>\$ (161,566)</u>	
Year-to-Date Target Percent		91.67%

Cash Balance Report

Total Cash Balance at 5/1/15	\$ 1,108,736
Cash Received during month	455,297
Cash Expenditures for month	<u>(701,721)</u>
Total Cash Balance at 5/31/15	<u>\$ 862,312</u>

Fund Balance Report at 6/30/14

Unassigned	\$ 637,893
Nonspendable	450
Assigned for subsequent year's expenditures	304,599
Stabilization by State Statute	20,726
Total Fund Balance	<u>\$ 963,668</u>

Assessments (Dues) Report

YTD Billed to Member Governments, 4th quarter	\$ 218,290
Collected to Date	(218,290)
Balance Due	<u>\$ -</u>



COUNCIL AGENDA ITEM

- Subject:** FY 2014/2015 Budget Amendment # 4
- Item Number:** X. Consent Agenda, Item B.
- Responsible Party:** Vicke Thomas, Finance Director
- Attachment(s):** FY 2014/2015 Budget Schedule by Grant Code (Handout Available at Meeting)
- Background:** The budget amendment reflects new contracts and awards, deletions for grants and awards not received, and adjustments to contracts and grants.
- Staff Recommendation:** Approval
- Suggested Motion(s):** The FY 2014/2015 Budget Amendment #4, if not pulled, will be accepted as part of the motion to approve the Consent Agenda.



COUNCIL AGENDA ITEM

Subject: Family Caregiver Support Program Contracts with Service Providers for FY 2015-2016

Item Number: X. Consent Agenda; Item C.

Responsible Party: Carol McLimans, Family Caregiver Resource Specialist

Attachment(s): Chart of providers and award amounts

Background: The Family Caregiver Support Program (FCSP) contracts with agencies to provide or coordinate supportive services for family caregivers in all Region B counties. The FCSP has contracted with service providers for this purpose since 2001.

Contracted providers are monitored at least every other year to ensure that they are meeting contractual requirements and expending their funds in a timely fashion.

The total amount of funds that will be committed via these contracts will not exceed \$80,000. Land of Sky Regional Council receives a combination of federal and state funding for FCSP services under Title III-E of the Older Americans Act.

A chart listing the service provider, contract amount, service(s) to be provided, and county or counties to be served by that contract will be provided.

Staff Recommendation: Approval to enter into contracts for services to begin July 1, 2015 and to amend these contracts if necessary to meet changes in federal or state requirements and to ensure that all of this funding is used to provide FCSP services.

Suggested Motion(s): The request for approval of FCSP contracts, if not pulled, will be accepted as part of the motion to approve the Consent Agenda.

Providers selected to receive the Family Caregiver Support Program respite awards for FY 2015-2016 are shown in the table below.

Provider	Service	Award Amount	To serve caregivers in
Council on Aging of Buncombe County, Inc.	Caregiver Respite	\$18,000.00	Buncombe County
Council on Aging of Henderson County	Caregiver Respite	\$12,000.00	Henderson County
Madison County Dept. of Community Services	Caregiver Respite	\$8,000.00	Madison County
KOALA Adult Day Services.	Caregiver Respite	\$7,000.00	Transylvania County
CarePartners Adult Day Services	Caregiver Respite	\$6,000.00	Buncombe County
CarePartners Pardee Adult Day Services	Caregiver Respite	\$4,000.00	Henderson County
Project C.A.R.E. administered by LOSRC	Caregiver Respite	\$25,000.00	All Region B counties

The Family Caregiver Support Program is funded by the US Administration on Aging and the North Carolina Division of Aging and Adult Services.



COUNCIL AGENDA ITEM

Subject: Council Meeting Minutes (January, February, April)

Item Number: X. Consent Agenda; Item D.

Responsible Party: Zia Rifkin, Administrative Services

Attachment(s): None

Background:

Staff Recommendation: Recommend acceptance of the January, February and April meeting minutes.

Suggested Motion(s): If not pulled, the meeting minutes will be accepted as part of the motion to approve the Consent Agenda.



COUNCIL AGENDA ITEM

Subject: Election of Executive Committee & Officers

Item Number: XII. Old Business; Item A.

Responsible Party: Justin Hembree, Executive Director

Attachment(s): None

Background: As noted during the February 2015 meeting, the following slate of for the 2015/16 Executive Committee is proposed:

Executive Committee

Buncombe County – George Goosmann (Mayor, Biltmore Park)
Henderson County – Dona Mennella (Commissioner, Laurel Park)
Madison County – Wayne Brigman (Commissioner, Madison County)
Transylvania County – Mike Hawkins (Commissioner, Transylvania County)
At-Large – Gene Knoefel (Councilman, Weaverville)
At-Large – Brenda Mills (City of Asheville)
At-Large – Bob Davy (Councilman, Fletcher)

Officers

Chair – George Goosmann (Mayor, Biltmore Park)
First Vice-Chair – Mike Hawkins (Commissioner, Transylvania County)
Second Vice-Chair – Dona Mennella (Commissioner, Laurel Park)
Secretary – Gene Knoefel (Councilman, Weaverville)
Treasurer – Larry Harris (Alderman, Black Mountain)

Staff Recommendation: Consider approval of proposed slate.

Suggested Motion(s): Motion to approve the suggested 2015/16 slate of Executive Committee members and officers.



COUNCIL AGENDA ITEM

Subject: FY 2015/2016 Budget Adoption

Item Number: X. New Business, Item A.

Responsible Party: Vickie Thomas, Finance Director

Attachment(s): FY 2015/2016 Budget Ordinance and Detail by Grant Code

Background: Per the requirements of the Local Budget and Fiscal Control Act, a balanced budget ordinance must be adopted prior to July 1st of the applicable fiscal year. At the May, 2015 Executive Committee meeting and the May, 2015 Council meeting, the Council's proposed FY 2015/2016 budget was presented.

Earlier at this Council meeting, June 24, 2015, a public hearing was conducted with results to be noted in the minutes of the June 24, 2015 Council meeting.

Staff Recommendation: Approval of the FY 2015/2016 Budget Ordinance.

Suggested Motion(s): Adoption of the FY 2015/2016 Budget Ordinance.

Land of Sky Regional Council

Revenues & Expenditures

<u>Program Area</u>	<u>FY 14/15</u> <u>Budget</u>	<u>FY 15/16</u> <u>Recommended</u>	<u>%</u> <u>Change</u>
Area Agency on Aging	\$4,809,441	\$4,757,682	-1.08%
Volunteer Services	883,919	890,756	0.77%
Workforce Development	3,405,968	2,493,646	-26.79%
Economic & Community Development	3,095,077	2,231,968	-27.89%
General Fund	<u>907,880</u>	<u>2,548,739</u>	180.74%
Total	\$13,102,285	\$12,922,791	-1.37%

Land of Sky Regional Council

Revenues by Type

<u>Program Area</u>	<u>FY 14/15</u> <u>Budget</u>	<u>FY 15/16</u> <u>Recommended</u>	<u>%</u> <u>Change</u>
Federal	\$ 8,160,528	\$ 6,944,497	-14.90%
State	2,279,040	2,121,814	-6.90%
Local Dues	218,290	218,290	0.00%
Local Govt Contracts, other required match	1,614,912	3,232,606	100.17%
Private Grants, Contracts, Sponsors	219,713	121,048	-44.91%
Other	274,476	190,200	-30.70%
In-kind	308,581	94,336	-69.43%
Appropriated Fund Balance	<u>26,745</u>	<u>-</u>	-100.00%
Total	\$ 13,102,285	\$ 12,922,791	-1.37%

Area Agency on Aging

Revenues & Expenditures

<u>Program Area</u>	<u>FY 14/15</u> <u>Budget</u>	<u>FY 15/16</u> <u>Recommended</u>	<u>%</u> <u>Change</u>
501 - Buncombe County Lead Agency	\$508,595	\$508,595	0.00%
505 - Fall Prevention Mission Foundation	3,335	0	-100.00%
506 - Aging-MIPPA-9/30/14-9/29/15	9,811	8,050	-17.95%
508 - Buncombe County Aging Plan	34,671	34,671	0.00%
509 - Aging-MIPPA-9/30/13-9/29/14	10,503	0	-100.00%
510 - Aging Planning	239,548	230,681	-3.70%
511 - Aging P&A	48,262	48,262	0.00%
513 - Aging Health Promotion	32,812	32,812	0.00%
514 - Aging Health Assessment	5,000	0	-100.00%
515 - LGBT Health Promotions	892	0	-100.00%
516 - DAAS (CRC/LCA)	63,200	60,000	-5.06%
520 - Aging Services	2,937,709	2,931,872	-0.20%
521 - SR Center GP & OR	51,910	51,910	0.00%
522 - Aging - Fan & Heat Relief	5,029	0	-100.00%
530 - Family Caregiver Support	211,174	205,070	-2.89%
531 - FCSP Event	808	0	-100.00%
533 - Project Care (Contributions)	10,171	14,000	37.65%
534 - Project Care (Administration)	97,770	97,770	0.00%
545 - Chronic Disease Self-Management Program	4,002	0	-100.00%
547 - Buncombe County Minority Health	20,015	17,086	-14.63%
550 - Ombudsman	307,865	316,327	2.75%
551 - Elder Abuse	7,446	7,446	0.00%
552 - Buncombe County CAC Support	1,000	500	-50.00%
560 - Senior Community Service Employment Program	196,738	192,630	-2.09%
561 - SCSEP (Contributions)	<u>1,175</u>	<u>0</u>	-100.00%
Total	\$4,809,441	\$4,757,682	-1.08%

Volunteer Services

Revenues & Expenditures

<u>Program Area</u>	<u>FY 14/15</u> <u>Budget</u>	<u>FY 15/16</u> <u>Recommended</u>	<u>%</u> <u>Change</u>
574 - Fund Raising	\$4,732	\$0	-100.00%
575 - RSVP 4/14-3/15	133,823	0	-100.00%
576 - RSVP 4/15-3/16	38,133	114,398	200.00%
577 - RSVP 4/16-3/17	0	38,133	#DIV/0!
586 - Foster Grandparent	339,344	339,344	0.00%
594 - Senior Companion 9/30/13-9/29/14	89,216	0	-100.00%
595 - Senior Companion 9/30/14-6/30/15	278,671	0	-100.00%
596 - Senior Companion - FY15/16	<u>0</u>	<u>398,881</u>	#DIV/0!
Total	\$883,919	\$890,756	0.77%

Workforce Development

Revenues & Expenditures

<u>Program Area</u>	<u>FY 14/15</u> <u>Budget</u>	<u>FY 15/16</u> <u>Recommended</u>	<u>%</u> <u>Change</u>
210 - WIA Administration	\$304,926	\$194,492	-36.22%
220 - WIA Adult	730,680	665,563	-8.91%
221 - WIA Adult Accountability (incl in 220 in FY16)	35,000	0	-100.00%
222 - WIA Adult Business Services (Incl in 220 in FY16)	153,458	0	-100.00%
230 - WIA Dislocated Worker	876,991	688,360	-21.51%
231 - WIA Dislocated Worker Acc (Incl in 230 in FY16)	43,688	0	-100.00%
232 - WIA Dislocated Worker Bus Svcs (Incl in 230 in FY16)	55,528	0	-100.00%
236 - WIA OJT (On the Job Training)	31,160	0	-100.00%
237 - WIA IWP (Incumbent Worker Program)	45,794	0	-100.00%
238 -WIA OJT - 10/08/14-05/31/15	50,000	0	-100.00%
239 -WIA IWP - 12/17/14-03/31/16	24,703	24,703	0.00%
240 - WIA Youth	<u>1,054,040</u>	<u>920,528</u>	-12.67%
Total	\$3,405,968	\$2,493,646	-26.79%

Economic and Community Development

Revenues & Expenditures

		FY 14/15	FY 15/16	%
	<u>Program Area</u>	<u>Budget</u>	<u>Recommended</u>	<u>Change</u>
424	ARC 1/1/14-12/31/14	\$ 77,472	\$ -	-100.00%
425	ARC 1/1/15-12/31/15	79,628	79,627	0.00%
426	ARC 1/1/16-12/31/16	-	79,628	#DIV/0!
434	EDA 1/1/14-12/31/14	50,200	-	-100.00%
435	EDA 1/1/15-12/31/17	40,200	80,400	100.00%
456	Town of Marshall TA	50,000	50,000	0.00%
458	Madison Co Parks & Rec Technical Assistance	9,000	-	-100.00%
459	Black Mountain Stormwater Inventory	21,960	-	-100.00%
474	ARC TA - Community Development, 10/1/13-9/30/14	5,375	-	-100.00%
475	ARC TA - Community Development, 10/1/14-9/30/15	20,625	6,875	-66.67%
476	ARC TA - Community Development, 10/1/15-9/30/16	-	20,625	#DIV/0!
623	USDA-Agriventures	235,172	61,266	-73.95%
624	CFWNC-Agriventures	52,215	42,978	-17.69%
626	ARC Growing Local	71,082	-	-100.00%
630	CDGB Grantwriting	750	-	-100.00%
644	EPA BF Revolving Loan Funds	294,568	-	-100.00%
645	EPA Regional Brownfields Initiative RLF Administration	44,604	10,000	-77.58%
650	EDA Craft Beverage Industry in WNC	40,011	6,191	-84.53%
664	AdvWest-NCDA&CS, Planting Seeds-WNC Biofuels Proj	46,768	-	-100.00%
676	BL RLF Technical assistance-DeKalb Co GA	31,500	-	-100.00%
680	Brownfields Conference Fund-Raising	2,609	-	-100.00%
710	City of Asheville, Fair Housing Implementation Plan	6,969	10,250	47.08%
720	CDBG-Henderson Co Catalyst, Dodd-Meadows	12,620	9,360	-25.83%
734	CDGB-Madison Co Scattered Site Admin	9,272	-	-100.00%
735	CDGB-Madison Co Scattered Site Svc Del	4,494	-	-100.00%
761	CDBG-Brevard, Cottages	611	-	-100.00%
762	CDBG-Town of Marshall Infrastructure Grant	-	54,000	#DIV/0!
800	Clean Air Campaign	5,161	5,000	-3.12%
810	Congestion Mitigation & Air Quality	62,225	67,000	7.67%
812	USDOE(NREL) BlueRidgePkway, AFV TA	1,968	-	-100.00%
820	State Energy Office - Clean Cities	79,736	33,000	-58.61%
822	DOE Clean Cities Program Support	58,683	45,000	-23.32%
824	NCSU-DOE AFIT Alternative Fuel Implementation	15,000	-	-100.00%
830	Mobile Education Center	21,558	27,000	25.24%
844	RUS - Solid Waste (ECD) 10/1/13 - 9/30/14	12,500	-	-100.00%
845	RUS - Solid Waste (ECD) 10/1/14 - 9/30/15	37,500	11,250	-70.00%
846	RUS - Solid Waste (ECD) 10/1/15 - 9/30/16	-	33,750	#DIV/0!
880	Riverweek	5,434	-	-100.00%

Economic and Community Development

Revenues & Expenditures

	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>%</u>
<u>Program Area</u>	<u>Budget</u>	<u>Recommended</u>	<u>Change</u>
883 PRF-French Broad Stormwater Solutions	13,885	-	-100.00%
884 205(j) - Black Mountain Watershed Plan	10,000	25,000	150.00%
348 WRP-Triangle J, NCDENR Solid Waste Management	1,805	-	-100.00%
349 WRP-SEO State Assessments	84,254	100,000	18.69%
350 DPPEA SWMTF WRP	20,000	50,000	150.00%
351 DPPEA/WRP	20,000	-	-100.00%
353 WRP - A/B Water Quality	15,000	15,000	0.00%
354 WRP-NCDENR Performance Contracting	37,000	-	-100.00%
355 WRP - Private Contributions	12,059	1,000	-91.71%
358 WRP-Tobacco Trust Fund	10,000	24,000	140.00%
362 WRP-EPA Lean & Green	30,722	25,000	-18.63%
364 RUS - Solid Waste (WRP) 10/1/13 - 9/30/14	15,535	-	-100.00%
365 RUS - Solid Waste (WRP) 10/1/14 - 9/30/15	54,000	15,000	-72.22%
366 WRP-USDA Energy Audits & Renewable EnDev	50,254	25,000	-50.25%
369 WRP-TJCOG NCDENR-DAQ Energy Assmnt	9,000	-	-100.00%
370 WRP-NC DENR Federal Performance Contracting	-	40,500	#DIV/0!
376 RUS - Solid Waste (WRP) 10/1/15 - 9/30/16	-	56,250	#DIV/0!
900 RPO	115,625	115,625	0.00%
930 Bunc Co Mountain Mobility Administration	297,246	297,246	0.00%
933 Bunc Co Transportation RIDE	32,000	32,000	0.00%
935 Bunc Co Transportation EDTAP	102,483	102,483	0.00%
937 Bunc Co 5317 Call a Ride	10,000	-	-100.00%
952 French Broad MPO	387,164	537,164	38.74%
953 French Broad Special Studies	259,575	-	-100.00%
954 NCDOT - TDM Coordinator	-	37,500	#DIV/0!
Total \$	3,095,077	\$ 2,231,968	-27.89%

General Fund

Revenues & Expenditures

General Fund

	FY 14/15	FY 15/16	%
	<u>Budget</u>	<u>Recommended</u>	<u>Change</u>
403 LOSRC Leicester Crossing, Usage Allow & Rents Rec'd	\$ 185,000	\$ 180,000	-2.70%
406 NC DENR-Brownfields Reg Site Host	8,000	8,000	0.00%
409 LOSRC Vehicle	17,400	10,000	-42.53%
410 Local	94,116	66,271	-29.59%
414 Local Wellness	1,922	1,687	-12.23%
415 Local Wellness	1,442	1,353	-6.17%
420 Buncombe Co Non-Emergency Medical Transportation (NEMT)	600,000	2,281,428	280.24%
Total	\$ 907,880	\$ 2,548,739	180.74%

Indirect Cost Plan

	FY 14/15	FY 15/16	%
	<u>Budget</u>	<u>Recommended</u>	<u>Change</u>
Indirect Cost Contributions	\$ (1,046,616)	\$ (1,142,217)	9.13%
100 Administration	763,179	837,671	9.76%
101 Finance	283,437	304,546	7.45%
	\$ -	\$ -	

**Land-of-Sky Regional Council
Member Government Assessments
FY 2016**

Member Government	FY 15/16 Dues				FY 14/15 Dues				Incr/(Decr) FY 15/16 vs FY 15/14
	Total Amount	Regular Assessment		RPO Match	Total Amount	Regular Assessment		RPO Match	
		Amount	Percent			Amount	Percent		
Buncombe County	\$ 122,240	\$ 118,482	60.71%	\$ 3,758	\$ 122,240	\$ 118,482	60.71%	\$ 3,758	-
Henderson County	37,177	37,177	19.05%		37,177	37,177	19.05%		-
Flat Rock	1,558	1,558	0.80%		1,558	1,558	0.80%		-
Fletcher	3,595	3,595	1.84%		3,595	3,595	1.84%		-
Hendersonville	6,572	6,572	3.37%		6,572	6,572	3.37%		-
Laurel Park	1,091	1,091	0.56%		1,091	1,091	0.56%		-
Mills River	0	0	0.00%		0	0	0.00%		-
Madison County	14,465	10,137	5.19%	4,328	14,465	10,137	5.19%	4,328	-
Transylvania County	24,839	12,502	6.41%	12,337	24,839	12,502	6.41%	12,337	-
Brevard	3,806	3,806	1.95%		3,806	3,806	1.95%		-
Rosman	245	245	0.13%		245	245	0.13%		-
Haywood County	2,702	0	0.00%	2,702	2,702	0	0.00%	2,702	-
Totals	\$ 218,290	\$ 195,165	100%	\$ 23,125	\$ 218,290	\$ 195,165	100%	\$ 23,125	-

Projected Use of Member Government Assessments

Grant#	Program	Dues	Purpose
410	Local Funding	\$ 15,571	Participation in regional activities not supported by grants
		9,000	Council meetings and other LOSRC sponsored meetings
		19,500	Support Annual Dinner & Annual Report
		7,000	Dues & Subscriptions used as matching expense for current grants
		51,071	
425/426	ARC	77,472	Match (required) for activities supporting ARC goals
435	EDA	17,400	Match (portion of requirement) for regional economic development
510	Aging	23,621	Match (required) for planning programs & funding of Area Agency on Aging
550	Ombudsman	5,000	Match (portion of requirement) for Ombudsman regional services
576/577	Retired & Sr Volunteers	20,601	Match (portion of requirement) for support for volunteers in community service
	Regular Assessment	195,165	
900	Rural Planning Org	23,125	Required match for \$92,500 NC DOT funding, allocated on per capita
		\$ 218,290	



COUNCIL AGENDA ITEM

Subject: Executive Director's Report

Item Number: XIV. Executive Director's Report

Responsible Party: Justin Hembree, Executive Director

Attachment(s):

Background: The following items will be presented as part of the Executive Director's Report:

- A. Community Development Block Grant (CDBG) Program
- B. Council By-Laws

Staff Recommendation: N/A.

Suggested Motion(s): N/A