

Land of Sky Regional Council
May 25, 2016
Regular Meeting



Please mute all electronic devices, including cell phones, laptops, tablets, and recorders. Also, Delegates are requested to state their names when moving on orders of business. Thank you!

AGENDA

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Modification and Approval of Agenda
- VI. Public Comment
- VII. Recognition of Special Guests
- VIII. Chairman's Comments and Roundtable
- IX. Approval of Minutes from the April Regular Meeting
- X. Consideration and Approval of Consent Agenda Items
 - A. April FY2016 Treasurer's Report
- XI. Presentations/Recognition
 - A. Fiscal Year 2016/2017 Budget Presentation
- XII. Old Business
- XIII. New Business
- XIV. Executive Director's Report
- XIV. Important Dates
- XV. Adjournment



BOARD OF DELEGATES AGENDA ITEM

- Subject:** April Board of Delegates Meeting Minutes
- Item Number:** IX. Approval of Minutes from the April Regular Meeting
- Responsible Party:** Zia Rifkin, Administrative Services
- Attachment(s):** Minutes from the meeting of April 2016
- Background:** Attached is the April 2016 Board of Delegates meeting minutes.
- Staff Recommendation:** Recommend acceptance of the April meeting minutes.
- Suggested Motion(s):** Move to approve the April meeting minutes as submitted.

Meeting of
Land of Sky Regional Council Board of Delegates
April 27, 2016 (b2)

Minutes

- I. Call to Order - Chairman Goosmann called the meeting to order at 1:00pm.
- II. Invocation - Charles Dickens gave the invocation.
- III. Pledge of Allegiance - All stood and faced the flag for the Pledge of Allegiance.
- IV. Roll Call - The roll was called by Justin Hembree. The following members were present: Miranda DeBruhl, Larry Rogers, Mike Hawkins, Gwen Wisler, George Goosmann, Jonathan Kanipe, Larry Harris, Anne Coletta, Bob Davy, Alison Melnikova, Patrick Fitzsimmons, Brenda Mills, George Morosani, Ryan Cody, Charles Dickens, and Kathe Harris. The following guests were present: April Riddle, Ron Hancock, PE (NCDOT), and Jay Swain (NCDOT Division 13). It was announced that a quorum was present.

Justin Hembree took a moment to recognize LOSRC administrative support staff including Janice Payne, Arlene Wilson, Rose Sabo, Wanda Clark, Judy Lawing and Zia Rifkin as today is Administrative Professionals Day. Mr. Hembree also mentioned that Bonnie Smith has retired but was deserving of recognition for her fine work as the LOSRC receptionist for many years.
- V. Modification and Approval of Agenda - George Morosani moved to approve the agenda as presented. Mr. Dickens seconded the motion which carried without further discussion.
- VI. Public Comment – Chairman Goosmann called for any public comments. No public comments were received.
- VII. Recognition of Special Guests - Chairman Goosmann recognized the following individuals: April Riddle, Governor McCrory's Western Region Director.
- VIII. Chairman's Comments and Roundtable – Ryan Cody- Shared that Madison County has just started a broadband survey to determine underserved areas in the county. Over 800 responses have been received so far. Also, a festival will be going on in Hot Springs this weekend and he expressed the hope that the fire will get put out soon as it is affecting tourism. The Town of Marshall will be having the cycling championship coming through. Last year the economic impact from the cycling championship was phenomenal. Charles Dickens- Shared that the Regional Aging Advisory Council met on April 14th in Mars Hill on the campus of Mars Hill University where reports were heard from the Madison County Health and Human Services Departments. Students from MHU in the Social Work program serve internships with Madison County Government and DSS. He recognized Danna Stansbury for her participation and Janice Payne was also recognized for her work with the Regional Aging Advisory Council. Mr. Dickens also shared that since the Board of Delegates last met, Carol McLimans received the first Caregiver Award. Gene Knoefel, former delegate and now a STHL member has been instrumental in getting care givers recognized. Anne Coletta- Shared that the Village of Flat Rock is discussing budget priorities for the upcoming budget year. The Village also received a bequeath for their park property. Larry Harris- Shared that the Town of Black Mountain is working through budget issues. Funds will be budgeted to continue putting in sidewalks. A lot of activity as far as development- housing market is hot and the Town is predicting a reasonable increase in property tax revenues. George Morosani- Shared that in Henderson County, Andrew Tate (Henderson County Partnership for Economic Development) has gotten a new company into East Flat Rock- it is fantastic to have new companies coming into the area. Patrick Fitzsimmons- Shared that the Town of Weaverville is going through the budget process which will include a slight tax increase. Due to the effect that HB2 has had in North Carolina, it is affecting the economic development outlook. Kathe Harris- Shared that the White

Squirrel Festival will be going on. Alison Melnikova- Shared that the Town of Laurel Park is going through the budget process and no tax increase is recommended for the upcoming fiscal year. She also mentioned the article in Carolina Public Press (online) regarding email retention. Gwen Wisler- Shared that Asheville City Council approved committing \$4.2million to the redevelopment of Lee Walker Heights. It is hoped that the City's commitment will assist the Housing Authority in realizing tax credits. The Housing Authority hopes to be able to obtain the funding to demolish the entire development and rebuild a mixed income community. The City also has obtained the option to purchase the Matthew's Ford property on Biltmore Avenue which would be beneficial to the new development. Jonathan Kanipe- Shared that the Town of Biltmore Forest is working on the budget process and expecting quotes for a new Public Works building as much of today's equipment does not fit well into a building built in 1929. Bob Davy- Shared that the Town of Fletcher is working on the budget. He also shared that May 27th is the Bob Parish Golf Tournament at the Cove. A charter school is being built right across the entrance from the park. Miranda DeBruhl- Shared that C-346 is now open in Buncombe County and is the first-of-its-kind in the western region and provides comprehensive mental health services. ABCCM is also operating a pharmacy out of that facility for uninsured folks in need of prescription medication. She shared that C-346 is a partnership between Buncombe County and other agencies. The facility is located near St. Joes on Biltmore Avenue.

- IX. Approval of Minutes from the February Regular Meeting – Ms. Harris moved to approve the February minutes as presented. Mr. Davy seconded and the motion carried without further discussion.
- X. Consideration and Approval of Consent Agenda Items - The Consent Agenda items, including: A. March FY2016 Treasurer's Report was presented for consideration. Mr. Morosani moved to accept the Consent Agenda items. Mr. Harris seconded and the motion carried without further discussion.
- XI. Presentations/Recognition -
- A. NCDOT Presentation – Ms. Riddle introduced Ron Hancock, Deputy Chief Engineer with NCDOT who will give an update on NCDOT projects in the region.
- Mr. Hancock shared that he was glad to be here and that he would be sharing on the funding provided through NCDOT to the region. During his presentation he highlighted recent initiatives including the Strategic Transportation Investments (STI) law passed in 2013; the Governor's 25-year vision released in September 2015; the first State Transportation Improvement Program (STIP) finalized under STI in summer of 2015 and he shared that it's a 10-year program; HB97 which passed in September 2015 and updated the STIP. He reviewed the STI law which created three tiers for transportation projects- Statewide, Division and Regional. He also provided a review of the State Budget overview and how taxes and fees fund the transportation system in North Carolina.
- Discussion occurred regarding the STI and the STIP. Delegates were also interested in the resurfacing of roads that should be occurring in the region.
- Mr. Hancock also shared about NCDOT's policy for timelines for road repairs and that problems can now be reported online or by calling a toll free number. A mobile app is also in the works for NCDOT in order for citizens to report issues and find out relevant information about road projects. Press releases have been released by NCDOT to provide information on the repair hotline. More public outreach is planned as identifying road problems quickly is very important. The following link is for NCDOT:
<http://www.ncdot.gov/contact/>
- Mr. Hancock also shared that accelerated project delivery is being developed by giving the projects to the Divisions to manage from cradle to grave (planning, design, and construction); other improvements include the use of Design-Build for appropriate projects. NCDOT considers the needs of economic development when providing transportation systems in the state.
- Discussion occurred regarding the increased transportation needs of southern Buncombe County/northern Henderson County as there has been a lot of development in that area of the LOSRC region. NCDOT will be working on the I-26 widening through that area of the region.
- Discussion also occurred on the Pond Road bridge which has a new contractor onboard and work will begin again.

B. Older Americans' Month – Mr. Dickens, Chairman of the Regional Aging Advisory Council shared that the month of May has been celebrated since 1963 as Older Americans' Month. To that end he proposed that the LOSRC region proclaim May Older Americans' Month in our region. The theme this year is "Trailblazers". Mr. Dickens read the proclamation and Chairman Goosmann signed a copy hereby declaring May to be Older Americans' Month in the four-county region.

XII. New Business

XIII. Executive Director's Report -

A. LOSRC Affiliate Memberships – Mr. Hembree shared with the Board of Delegates that the Bylaws which were adopted by the Board in December 2015 allows for Affiliate Members (non-voting). Recently two applications for Affiliate Membership were received from Asheville-Buncombe Technical Community College (A-B Tech) and Mars Hill University (MHU). Affiliate members do not have voting privileges. Mr. Hembree recommended that the Board take action to approve these two Affiliate Members. Institutions of higher education will be the focus for Affiliate Memberships first.

Mr. Harris moved to approve the Affiliate Memberships of A-B Tech and MHU. Mr. Morosani seconded and the motion carried without further discussion

XIV. Annual Meeting -

A. Election of Council Officers & Executive Committee Members – Mr. Hembree shared the nominations for the Officers' Slate and Executive Committee membership.

Officers' Slate and Executive Committee:

Chair – Donna Mennella

Vice Chair – Mike Hawkins

Secretary – Open/Seeking Nominations

Treasurer – Larry Harris

Past Chair – George Goosmann

County Delegate – Wayne Brigman

Municipal Delegate – Open/Seeking Nominations

Minority Delegate – Open/Seeking Nominations

Aging/Volunteer Services Delegate – Charles Dickens

The floor was opened for nomination and Mr. Hembree shared that additional nominations are welcome for the open positions. Nominations are needed for both the municipal and minority seats on the Executive Committee. Mr. Hembree shared the recommendation that the slate be approved as presented recognizing that the open seats will need to be filled as soon as possible.

Bob Davy moved to accept the slate as recommended. Gwen Wisler seconded and the motion carried without further discussion.

Chairman Goosmann thanked the Board and staff for the opportunity to serve as Chairman for the past two years.

XV. Important Dates – Chairman Goosmann announced that the next Board of Delegates will be May 25, 2016.

XVI. Adjournment – Chairman Goosmann adjourned the meeting with no further business before the Board of Delegates.



BOARD OF DELEGATES AGENDA ITEM

- Subject:** April FY2016 Treasurer's Report
- Item Number:** X. Consent Agenda, Item A
- Responsible Party:** Vickie Thomas, Finance Director
- Attachment(s):** April FY2016 Treasurer's Report
- Background:** Attached is the April FY2016 Treasurer's Report. The report outlines year-to-date revenues and expenditures. Also included is cash balance information, fund balance reporting, and member dues information.
- Staff Recommendation:** Recommend acceptance of April's FY2016 Treasurer's Report.
- Suggested Motion(s):** The Treasurer's Report, if not pulled, will be accepted as part of the motion to approve the Consent Agenda.

**Land of Sky Regional Council
Treasurer's Report
April, 2016**

	<u>Amount</u>	<u>% of Budget</u>
<u>YTD Report of Receipts & Expenditures</u>		
Total Annual Budget	\$ 14,020,268	
Year-to-Date Revenues	\$ 8,857,171	63.17%
Year-to-Date Expenditures	(8,550,681)	60.99%
Grant/Contract Cash Balance	<u>\$ 306,490</u>	
Year-to-Date Target Percent		83.33%

Cash Balance Report

Total Cash Balance at beginning of month	\$ 1,971,664
Cash Received during month	991,952
Cash Expenditures for month	<u>(995,851)</u>
Total Cash Balance at end of month	<u>\$ 1,967,765</u>

Fund Balance Report at 6/30/15 (Audited)

Unassigned	\$ 421,440
Restricted-Stabilized by State Statute	683,850
Total Fund Balance	<u>\$ 1,105,290</u>

Assessments (Dues) Report

YTD Billed to Member Governments, 4th quarter	\$ 218,290
Collected to Date	<u>(218,290)</u>
Balance Due	<u>\$ -</u>